

STAFF REPORT

Agenda Item No.:	3
Title of Issue:	State Forests Management – Issue 2 Objective 1 - Adapting the Forest Management Plans Checklist
Date of Presentation:	March 5, 2008
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SUMMARY

The purpose of this agenda item is to present and receive confirmation on maintaining a *checklist of critical issues* the Board would like to track and complete in conjunction with moving forward on future recommendations related to the development of management strategies for the Clatsop and Tillamook State Forests that will achieve the performance measure (PM) targets.

CONTEXT AND BACKGROUND

Following the adoption of PM targets for the Clatsop and Tillamook State Forests at the November 2007 meeting, the Board directed staff to develop management strategies for these forests to achieve the targets, and report at the November 2008 meeting. In January 2008, staff provided the Board with an overview of the State Forests Program's work plan for developing the management strategies. Also at the January meeting, the Board requested that a *checklist* be developed to help the Board track critical issues the Board would like address before and/or in conjunction with moving forward on any future management strategy recommendations.

ANALYSIS

Attachment 1 is a list of 14 issues that have been compiled since the January 2008, based on input from individual Board members, which fall into the following categories:

- *Policy Items:* These issues require the Board to revisit the PM targets, currently scheduled to occur in November 2008. Items 1 thru 6 are in this category.
- *Information Need:* These issues require staff to provide additional information to the Board. All items listed can be reported on, either as part of the analysis accompanying the recommendations in November 2008, or within one of the updates provided to the Board prior to that time. Items 7 thru 13 are in this category.
- *Process Clarification:* This issue (#14) requires staff to provide clarification to the Board on the performance measure continuous improvement process over the next year and beyond.

Included in Attachment 1 is a description of the current process and timeframe related to each issue, with a corresponding staff assessment.

RECOMMENDATION

The Department recommends the Board confirm the checklist and the process references therein for reviewing/updating/completing the checklist over time.

NEXT STEPS

The Department will update Attachment 1, consistent with Board direction on this agenda item. If directed by the Board, staff can provide future updates to the checklist in conjunction with updates on the development of management strategies for the Clatsop and Tillamook State Forests that will achieve the PM targets. These updates are currently scheduled for the April and July 2008 Board meetings and would provide the Board the opportunity to add-to, subtract-from, and/or modify checklist items.

ATTACHMENTS

- (1) Board of Forestry Checklist: Development of Management Strategies for the Clatsop and Tillamook State Forests to Achieve the Performance Measure Targets