

Oregon Mortuary & Cemetery Board
Consumer-Industry Advisory Committee Meeting
Tuesday, April 24, 2007

Minutes

Members Present:

Jon Cummings	Chair, OMCB
Joncile Martin	OMCB
Tim Corbett	CAO
Rick Bennett	AARP
Nancy Felton	CAO

Members Absent:

Don Ballantyne	Crematories
Scott Logan	OFDA
John Springer	Crematories
Wally Ordeman	OFDA
Christina Todd	FCAO

Guests:

Chad Dresselhaus	AFCTS
Mark Stehn	OFDA

The meeting was called to order at 9:00 a.m.

Old business:

Approval of the April 3, 2007 minutes was deferred until the next meeting. Members of the committee are asked to review the minutes and come prepared to approve or amend the minutes, as necessary.

We still have no feedback from Kathy Wentz-Philips on the ID inspection checklist. Tim Corbett has volunteered to take the changes discussed at the March 13, 2007 meeting and incorporate these into the checklist. We will then send the revised checklist to Kathy for input and suggestions.

New business:

Color copies of the inspection sheets were provided by Nancy Felton. One format was provided by Wally Ordeman and the other by Tim Corbett. We spent the remainder of the meeting reviewing both formats,

discussing changes, and revising the inspection sheets to improve consistency among them.

The committee decided that they will present 3 copies to each OMCB member at the May 22, 2007 meeting. One copy will present the revisions with red ink; the second copy will show all additions, deletions, and changes; and the third copy will be the original checklist before any changes were made.

Since Wally was not there, Mark Stehn took notes on the suggested changes to the FE checklist and will convey those suggestions to Wally. Those changes are as follows:

Page 1:

- Delete (dba) after Establishment name

Page 3:

- Consider deletion of the first line regarding “advised of ORS 97.150”
- Delete first line and fourth line under MANAGER
- Add ‘onsite’ in front of manager on second line and add ‘Y/N’ after first sentence. Change second sentence on that question to ‘If not, why not?’
- On third sentence, ask for license number instead of just a ‘yes’ or ‘no’ answer.

Page 4:

- Delete first two questions; both are advertising questions and we had previously agreed to recommend for their deletion from checklists.
- Third question regarding the assumed business name should be moved to the MISC section on page 9. Question should be changed to be consistent with crematory and cemetery inspection sheets and should indicate for consistency of registered name with records at OMCB after the inspector completes his/her review of the site.

Page 7:

- Delete the first three questions under “STATEMENT OF GOODS AND SERVICES” as they are duplicative with questions in the record review.

Page 8:

- Delete entire page under “OTHER FORMS” as it is duplicative with questions in the record review.

Page 10:

- Remove the itemization of the permanent records requirements at top of the page.
- Remove all reference to the permanent record rules in the record review (e.g., (6)(a), (6)(b), etc.) on pages 10 – 16.
- Change the word ‘purchaser’ to ‘authorized agent in this section as well as the same section on pages 11, 12, 14, and 15.

Our next meeting will be May 15th from 9:00 a.m. until 12:00 noon at the AARP office.

Meeting was adjourned at 11:55 a.m.

Written by Joncile Martin
April 28, 2007