

OREGON MORTUARY AND CEMETERY BOARD MEETING

State Office Building / 800 NE Oregon Street, **Room 1B**, Portland, Oregon 97232
971-673-1507 phone / 971-673-1501 fax
www.oregon.gov/MortCem

JANUARY 22, 2008 - GENERAL SESSION AGENDA (Revised January 18, 2008)

Executive Session 8:30 am / General Session 9:00 am / Lunch Recess Noon / Executive Session 1:00 pm
/ General Session 2:30 pm

NOTE: The Board's customary schedule has changed for this meeting.

Instead of beginning with Executive Session, as usual, the Board has set the morning aside for a General Session to consider certain recommendations from the Consumer Industry Advisory Committee. Executive Session is scheduled to begin after lunch. General Session for regular Board business is scheduled to follow at 2:30 pm. However, in the event the morning General Session is shorter than expected, the Board may go into Executive Session before the lunch recess. In that case, the afternoon General Session may convene before 2:30 pm.

**** FURTHER REVISION:** In order that the Board may receive advice of counsel during an executive session, General Session will begin at 9:00 am, rather than 8:30 am.

I. Call to Order

II. General Session

**** III. Executive Session as authorized by ORS 192.660(2) (f), (h), (i) or (k)**

Advice of Counsel

IV. General Session

A. Approval of Draft Meeting Minutes

* General Session Meeting Minutes - November 27, 2007

B. President's Issues

* 1. Election of Officers

2. Public Comment

* 3. Consumer-Industry Advisory Committee Recommendations

LUNCH RECESS

V. Executive Session as authorized by ORS 192.660(2) (f), (h), (i) or (k)

* A. Inspection Report

* B. Cases Pending

* C. New Cases

D. Advice of Counsel

(general session agenda issued 20080116 revised for handout.doc)

* Indicates new material in your packet.

** Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

Refreshments provided for Board members and guests.

VI. General Session

B. President's Issues

1. Annual Review of Executive Director Financial Transactions
2. Executive Director Recruitment

Twyla Lawson, PHR, Senior Recruitment Consultant, Statewide Training, Development & Recruitment Services, Department of Administrative Services / Human Resources Services Division

3. Public Comment

C. Executive Director's Issues

- * 1. Death Certificate Filing Fee Legislative Concept
- * 2. On-Line License Application and Renewal

D. Investigations

1. Pending Cases

*	a.	2007-1040A, B	Merill
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2. New Cases

*	a.	2007-1046A-C	Bill
*	b.	2007-1047A,B	Lynne
*	c.	2007-1049	Bill
*	d.	2007-1016A-C	Merill
*	e.	2008-1004	Lynne

E. Licensing

1. Special Requests

- * Krake, John M - Request for Board Approval of his FSP apprenticeship while enrolled as part-time student in a funeral service education program.

2. Request for Transfer of Apprenticeships

- a. Jones, Guinevere A, AF from Bone, David A, to Waud, Chris S, eff. 11/16/2007.
- b. Meharry, Erik M, AE & AF from Waud, Chris, to Howard, Alan, eff. 11/16/2007.
- c. Downs, Glenda L, AF from Williams, Kathren, to McNeil, Michael, eff. 12/10/07.
- d. Pearson, Ryan C, AF from Goodson, Gene, to Branin, Ryan, effective 12/10/07.

- e. Meharry, Erik M, AE & AF from Howard, Alan, to Goodson, Gene, eff. 12/15/07.
 - f. Staley, Joseph E, AE & AF from Patty, Jenny, to Teskey, Dennis, eff. 01/01/08.
 - g. Murphy, Patrick A, AE & AF from Wellman, Ray, to Stanton, Pete, eff. 01/01/08.
 - h. Camp, Chris, AE & AF from Nelson, Angela, to Springer, John, eff. 01/10/08.
3. Request for Leave of Absence from Apprenticeship (maximum total is 12 months)
- None.
4. Approval of Apprentice Applications
- a. McCarthy, John R, AE & AF to Musgrove, Jeffrey L, effective 11/29/2007.
 - b. Veal, James R, AE & AF to Newberry, Allan S, effective 12/10/2007.
 - c. Gilliland, Samantha J, AE to Thommen, Jennie L, effective 12/19/2007.
 - d. Johnson, Andrew M, AE & AF to Farnstrom, Alexander M, effective 01/01/2008.
 - e. Van Patten-Dunn, T S, AE to McKenzie, Angela Rose, effective 01/02/2008.
 - f. Barber, Sandra J, AE & AF to Hinton, David E, effective 01/02/2008.
 - g. Michaelson, Karin S, AF to Byrholdt, Bradley D, effective 12/06/2007.
 - h. Adams, Andrew P, AF to Mossing, Turi J, effective 12/13/2007.
 - i. Hutchison, Cherrie M, AF to Brandvold, Timothy F, effective 01/02/2008.
 - j. Canfield, Terri Lee, Intern to Gerbish, Andrea Dawn, effective 01/09/2008.
 - k. Grow, David E, Intern to Baldwin, Palmer C (Paul), effective 01/11/2008.
 - l. Heinzen, Joel S, Intern to Baldwin, Palmer C (Paul), effective 01/11/2008.
5. Approval of New Funeral Service Practitioner (FSP)
- a. Bishop, Sanford W, effective January 1, 2008.
 - b. Gruchalla-Wanner, Julia Louise, effective January 3, 2008.
6. Approval of New Embalmer
- a. Burt, Corinna Luray, effective January 1, 2008.
 - b. Gruchalla-Wanner, Julia Louise, effective January 1, 2008.
 - c. Pearson, Ryan C, effective January 1, 2008.
7. Approval of Reciprocity Applications
- a. Fritz, Dana O - Embalmer License by Reciprocity (Minnesota)
 - b. Fritz, Dana O - FSP License by Reciprocity (Minnesota) - pending successful completion of the FSP exam scheduled January 23, 2008.
8. Approval of New Preneed Salesperson Registration Certificates:
- a. Hall, Christina M, eff. 12/03/2007.
 - b. Field, Karen F, eff. 12/04/2007.
 - c. Freitas, Jennifer L, eff. 12/20/2007.
 - d. George, Cindy T, eff. 01/08/2008.
 - e. Wood, Randall Lee, eff. 1/14/2008.

9. Approval of New Establishment Licenses

a. Funeral Establishment

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|----|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| 1. | Litwiller-Simonsen Funeral Services Inc
dba Litwiller-Simonsen Funeral Home
1811 Ashland Street
Ashland OR 97520 | Temporary Authority to Operate
granted July 17, 2007, pending
confirmation of closing and Board
approval. |
| | Change of ownership, prior owner: | Alderwoods (Oregon) Inc dba
Litwiller-Simonsen Funeral Home
(FE-8603) |
| 2. | Brockbank, Donnamay &
Brockbank, Brian L dba
Oakridge Chapel of the Woods
Funeral Home
76478 Ash Street
Oakridge OR 97463 | Temporary Authority to Operate
granted October 11, 2007, pending
confirmation of closing and Board
approval. |
| | Change of ownership, prior owner: | Sisson, Stewart Brian dba Oakridge
Funeral Home (FE-8613) |
| ** | 3. StoneMor Oregon Subsidiary LLC dba
Donelson, Sewell & Matthews Mortuary
171 NE 3rd Avenue
Hillsboro OR 97124 | Temporary Authority to Operate
granted December 20, 2007, pending
confirmation of closing and Board
approval. |
| | Change of ownership, prior owner: | Universal Memorial Centers I Inc dba
Donelson, Sewall & Mathews
Mortuary, FE-8594 |
| ** | 4. StoneMor Oregon Subsidiary LLC dba
Fir Lawn Mortuary
1070 West Main Street
Hillsboro OR 97123 | Temporary Authority to Operate
granted December 20, 2007, pending
confirmation of closing and Board
approval. |
| | Change of ownership, prior owner: | Alderwoods (Oregon) Inc dba Fir
Lawn Mortuary, FE-8595 |
| ** | 5. StoneMor Oregon Subsidiary LLC dba
Peake Funeral Chapel
1925 SE Scott Street
Milwaukie OR 97222 | Temporary Authority to Operate
granted December 20, 2007, pending
confirmation of closing and Board
approval. |
| | Change of ownership, prior owner: | Alderwoods (Oregon) Inc dba Peake
Funeral Chapel, FE-8605 |

- ** 6. P D Stanton Inc dba
Mountain View Memorial Chapel
428 North Old Pacific Hwy
Myrtle Creek OR 97457
- Temporary Authority to Operate
granted December 28, 2007, pending
confirmation of closing and Board
approval.
- Change of ownership, prior owner: West Properties II Inc dba Mountain
View Memorial Chapel (FE-8558)
- ** 7. P D Stanton Inc dba
Funeral Alternatives of Roseburg
428 North Old Pacific Hwy
Myrtle Creek OR 97457
- Temporary Authority to Operate
granted December 28, 2007, pending
confirmation of closing and Board
approval.
- Change of ownership, prior owner: West Properties II Inc dba Funeral
Alternatives of Roseburg (FE-8557)
- ** 8. O'Hair & Riggs Funeral Services Inc
dba **O'Hair & Riggs Funeral Chapel**
515 Pine Street
Klamath Falls OR 97601
- Temporary Authority to Operate
granted July 9, 2007, pending
confirmation of closing and Board
approval.
- Change of ownership, prior owner: Alderwoods (Oregon) Inc dba O'Hair
& Riggs Funeral Chapel (FE-8604)

b. Certificate of Authority to Operate a Cemetery

1. Stanfield Cemetery Maintenance District dba
Pleasant View Cemetery
North Edwards Road
Stanfield OR 97875
- Temporary Authority to Operate
granted January 8, 2008,
pending Board approval.
- Reapplication due to failure to renew for
2007 / 2008 licensure.
2. The Restoration & Beautification Foundation
dba **Central Point Cemetery**
4900 Hamrick Road
Central Point OR 97502
- Temporary Authority to Operate
granted January 8, 2008, pending
Board approval.
- Change of ownership, prior owner: Central Point Masonic Lodge #
135 - AF & AM dba Central
Point Cemetery, CE-0407

** 3. Colicensees: StoneMor Oregon LLC & StoneMor Oregon Subsidiary LLC dba **Fir Lawn Memorial Park**
1070 West Main Street
Hillsboro OR 97123

Temporary Authority to Operate granted December 20, 2007, pending confirmation of closing and Board approval.

Change of ownership, prior owner:

Alderwoods (Oregon) Inc dba Fir Lawn Memorial Park, CE-0741

** 4. Colicensees: StoneMor Oregon LLC & StoneMor Oregon Subsidiary LLC dba **Forest Lawn Cemetery**
400 SW Walters Road
Gresham OR 97080

Temporary Authority to Operate granted December 20, 2007, pending confirmation of closing and Board approval.

Change of ownership, prior owner:

Alderwoods (Oregon) Inc dba Forest Lawn Cemetery, CE-0742

c. Certificate of Authority to Operate a Crematory

1. Baird Memorial Chapel Inc dba **Central Oregon Cremation Center**
16468 Finley Butte Road
La Pine OR 97739

Temporary Authority to Operate granted November 19, 2007, pending Board approval.

Initial license.

2. Litwiller-Simonsen Funeral Services Inc dba **Litwiller-Simonsen Crematory**
1811 Ashland Street
Ashland OR 97520

Temporary Authority to Operate granted July 17, 2007, pending confirmation of closing and Board approval.

Change of ownership, prior owner:

Alderwoods (Oregon) Inc dba Litwiller-Simonsen Crematory (CR-0747)

** 3. P D Stanton Inc dba **Umpqua Crematory**
428 North Old Pacific Highway
Myrtle Creek OR 97457

Temporary Authority to Operate granted December 28, 2007, pending confirmation of closing and Board approval.

Change of ownership, prior owner:

West Properties II Inc dba Umpqua Crematory (CR-0712)

- ** 4. O'Hair & Riggs Funeral Services Inc dba
Klamath Cremation Service
2680 Memorial Drive
Klamath Falls OR 97601
- Temporary Authority to Operate
granted July 9, 2007, pending
confirmation of closing and Board
approval.
- Change of ownership, prior owner: Alderwoods (Oregon) Inc dba Klamath
Cremation Service (CR-0746)
- d. Immediate Disposition Company
- ** P D Stanton Inc dba
Roseburg Funeral Alternatives
2225 NW Stewart Parkway # 103
Roseburg OR 97470
- Temporary Authority to Operate
granted December 28, 2007, pending
confirmation of closing and Board
approval.
- Change of ownership, prior owner: West Properties II Inc dba Roseburg
Funeral Alternatives (IM-9069)

10. Facility Location Change(s)

- a. West Properties II Inc dba
Roseburg Funeral Alternatives, IM-9069, effective December 10, 2007:
- from: 2285 NW Stewart Parkway # 101
Roseburg OR 97470
- moved to: 2225 NW Stewart Parkway # 103
Roseburg OR 97470
- b. Chapel of Memories West Lawn Inc dba
Chapel of Memories Funeral Home, FE-8501, effective January 14, 2008:
- from: 3745 West 11th Avenue
Eugene OR 97402
- moved to: 225 South Danebo Avenue
Eugene OR 97402

11. Name Changes

None.

12. Certificate of Removal Registration

None.

F. Information Related

1. Permanently Lapsed Licenses

None.

2. Unqualified Applicants

None.

3. Licenses Inactivated

- a. Proffitt, Rosaleen M, FS-0082, effective December 31, 2007.
- b. Bourlin, Peter G, PN-8592, effective November 2, 2007.
- c. Katz, Gail Baker, PN-8639, effective November 9, 2007.
- d. Overen, Laura Jane, PN-8651, effective November 6, 2007.
- e. Rahn, Judith A, PN-8416, effective December 10, 2007.
- f. Bishop, Sanford W, CO-3040, effective December 31, 2007.

G. Miscellaneous

V. Adjournment

This proposed agenda subject to last minute changes without prior notice.