

# OREGON MORTUARY AND CEMETERY BOARD MEETING

State Office Building / 800 NE Oregon Street, **Room 1A**, Portland, Oregon 97232  
971-673-1507 phone / 971-673-1501 fax  
[www.oregon.gov/MortCem](http://www.oregon.gov/MortCem)

## November 25, 2008 - General Session Agenda (Revised November 25, 2008)

### I. Call to Order

General Session is scheduled to start at 9:00 am, and will continue until the end of business. Executive Session will follow, continuing until the end of business. The Board does expect to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business.

### II. General Session

#### A. Approval of Meeting Minutes

- \* 1. General Session Meeting Minutes Draft - September 23, 2008
- 2. Board Retreat General Session Meeting Minutes Draft - October 1, 2008

#### B. President's Comments

- 1. Nominating Committee Appointments
- 2. Robert Wentzel's Board Membership Term Expiration
- 3. Licensee Recognition

#### \* C. Presentation and Approval of Executive Director's Report for November 2008

#### D. Public Comments

#### E. General Discussion Items

- 1. Credit Card Process Grant Moyle
- \*\* Board Member Mailboxes Grant Moyle
- 2. Administrative Rulemaking Process - Next Steps Michelle Gaines
- 3. Results of Strategic Planning Retreat Michelle Gaines
- 4. Update on Legislative Concept 795 Michelle Gaines
- \*\* 5. Consumer-Industry Advisory Committee Presentation Tim Corbett

(general session agenda 20081125 issued as handout.doc)

\* Indicates new material in your packet.

\*\* Indicates additional agenda item (handout distributed at Board meeting) since packet was issued.

Refreshments provided for Board members and guests.

## F. Consent Items

1. Request for Transfer of Apprenticeships
  - a. Brawn, Pamela Suzanne, AE, from Tiffany Hubbard to Rebecca L Tjaarda, effective 09/15/2008. (From Holman-Hankins-Bowker & Waud Funeral Service to Mt Scott Funeral Home).
  - b. Brawn, Pamela Suzanne, AF, from Shari L Hammel, to Rebecca L Tjaarda, effective 09/18/2008. (From Autumn Funerals & Cremations Inc to Mt Scott Funeral Home).
  - c. Cabeceiras, Scotti J, AE & AF, from Byron C Nudd, to Robert L McIntire, effective 09/22/2008. (Staying at Rose City Funeral Home.)
  - d. Gilliand, Samantha J, AE & AF, from Jennie L Thommen, to David A Bone, effective 10/20/2008. (Staying at Hillside Chapel Inc.)
  - e. Michael, Bryan S, AF, from Marlene G McIntire, to Christopher S Waud, effective 11/04/2008. (From Skyline Memorial Gardens Funeral Home to Young's FH.)
  - f. Adams, Andrew P, AF, from Turi Jo Mossing, to Mindy R Stene, effective November 22, 2008. (Staying at Lincoln Memorial Park and Funeral Home.)
  - g. Hamann, Sherri I, AF, from Teresa C Platts, to Alan K Howard, effective 11/07/2008. (From Young's Funeral Home to Pegg, Paxson & Springer FC.)
2. Request for Leave of Absence from Apprenticeship (maximum total is 12 months)  
Finegan, Julianna - Embalmer Apprenticeship only, effective October 13, 2008.
3. Approval of Apprentice Applications
  - a. Canfield, Terri Lee, AE & AF, to Gaskill, Robert L, at Estacada Funearl Chapel, effective 09/19/2008.
  - b. Benzley, Bret D, AE & AF, to Hill, Russ K, at Perl Funeral Home, effective 10/02/2008.
  - c. Shelton Jr, James C, AE, to Jones, Guinevere A, at Springer & Son Aloha Funeral Home, effective 09/04/2008.
  - d. Shelton Jr, James C, AF, to Springer, John S, at Springer & Son Aloha Funeral Home, effective 10/14/2008.
  - e. Curran, Darci L, AE, to Lancaster, Tim C, at Eternal Hills Funeral Home, effective 10/15/2008.
  - f. Pauley, Nathan G, AE & AF, to Dufour, James K, at Aasum-Dufour Funeral Home, effective 10/15/2008.
  - g. Behn, Joshua H, AF, to Woolslayer, Richard A, at Pacific View Memorial Chapel, effective 11/07/2008.
  - \*\* h. Halbeisen, Brian M, AE & AF, to Downs, Thomas C, at Autumn Funerals, Bend, effective 09/24/2008.
4. Approval of New Funeral Service Practitioner (FSP)  
Pastone, Rachel A, effective 09/25/2008.
5. Approval of New Embalmer

Cabeceiras, Scotti J, effective 10/22/2008.

6. Approval of Reciprocity Applications

McFall, A Dean - Embalmer License Applicant (Arizona)

7. Approval of New Preneed Salesperson Registration Certificates:

- |  |  |
|--|--|
| a. Adams, Jeffrey Carl, eff 09/12/08.  | f. Treasure, Justin Daniel, eff. 10/20/2008. |
| b. Arthur, Gilbert R, eff. 09/18/08.   | g. Wolff, Steven Douglas, eff. 11/06/2008.   |
| c. Blanchard, Cynthia, eff. 09/24/08.. | h. Smith, Jonathan Lee, eff. 11/18/08.       |
| d. Spangler, Roy D, eff. 10/13/08.     |  |
| e. Rose, Gary D, eff. 10/17/2008.      |  |

8. Approval of New Establishment Licenses

a. Funeral Establishment

<p>1. Teskey Inc dba  <b>Coles Funeral Home</b>                  1950 Place Street                  Baker City OR 97814</p> <p>Change of ownership, prior owner:</p>	<p>Temporary Authority to Operate granted 10/21/2008, pending Board approval.</p> <p>Baker City Funeral Home Inc dba Coles Funeral Home (FE-8411)</p>
<p>2. City View Funeral Home LLC dba  <b>City View Funeral Home</b>                  390 Hoyt Street South                  Salem OR 97302</p> <p>Change of ownership, prior owner:</p>	<p>Temporary Authority to Operate granted 10/09/2008, pending Board approval.</p> <p>City View Funeral Home LLC dba City View Funeral Home (FE-8410)</p>
<p>** D &amp; D Funeral Services Inc dba  <b>Hillside Chapel</b>                  1306 - 7th Street                  Oregon City OR 97045</p> <p>Change of ownership, prior owner:</p>	<p>Board approval to operate granted 11/25/2008.</p> <p>Hillside Chapel Inc (FE-8068)</p>

b. Certificate of Authority to Operate a Cemetery

<p>1. <b>Charles Applegate Trust dba Applegate Pioneer Cemetery</b>                  End of Elm Street / Across from Masonic Cemetery                  Yoncalla OR 97499</p> <p>Initial license.</p>	<p>Temporary Authority to Operate granted 10/09/2008, pending Board approval.</p>
<p>2. <b>Rose Hill Cemetery Association</b>                  1/2 mile north from intersection of Crites Lane and Fraser Road                  Moro OR 97039</p> <p>Reapplication due to allowing license to permanently lapse 12/31/2006 (did not renew for 2007 / 2008).</p>	<p>Temporary Authority to Operate granted 10/22/2008, pending Board approval.</p>
<p>3. <b>Beavercreek Memorial Cemetery Inc dba Beavercreek Memorial Cemetery</b>                  South Kammrath Road (3/4 mile south of Beavercreek Road and Kammrath Road intersection)                  Beavercreek OR 97004</p> <p>Initial license.</p>	<p>Temporary Authority to Operate granted 11/14/2008, pending Board approval.</p>

c. Certificate of Authority to Operate a Crematory

<p>**</p>	<p>Ten Redwoods LLC dba <b>Sunset Hills Crematorium</b>                  4810 South Willamette Street                  Eugene OR 97405</p> <p>Initial license.</p>	<p>Temporary Authority to Operate granted 11/19/2008, pending Board approval.</p>
-----------	--	---

d. Immediate Disposition Company

<p>Care Cremation Society Inc dba <b>Care Cremation Service</b>                  10754 SE Highway 212                  Clackamas OR 97015</p> <p>Initial license.</p>	<p>Temporary Authority to Operate granted 11/06/2008, pending Board approval.</p>
---	---

9. Facility Location Change(s)

Cascade Funeral Directors Inc dba <b>Crown Memorial Center, Cremation &amp; Burial</b> <b>- Tualatin</b> 8970 SW Tualatin-Sherwood Road Tualatin OR 97062  Former License: FE-8514	Prior location:  8974 SW Tualatin-Sherwood Rd Tualatin, OR 97062
--	---

10. Name Changes

None.
-------

11. Certificate of Removal Registration

None.

**G. Action Items**

**Affirmative Action Policy Update**

**III. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (k)**

**\* A. Inspection Report**

**B. Investigations**

1. Cases Pending

*	2008-1052	Lynne
---	-----------	-------

2. New Cases

*	a.	2007-1036A, B	Merill
*	b.	2008-1057A, B	Merill
*	c.	2008-1003	Bill Lynne
*	d.	2008-1013A - D	Merill
*	e.	2008-1054	Bill Lynne
*	f.	2008-1056	Merill

*	g.	2008-1058	Bill
*	h.	2008-1059A, B	Lynne
*	i.	2008-1066A, B	Lynne
*	j.	2007-1042A-C	Bill
*	k.	2008-1011A, B	Merill
*	l.	2007-1051A, B	Lynne
**		2008-1071A-C	Lynne

3. New Cases, Confidential Consent Agenda Items (No Report of Investigation).

a.	2000-1009	Lynne
b.	2005-1027A 2005-1027B	Lynne

c.	2008-1069	Lynne
d.	2008-1070	Lynne

**C. Advice of Counsel**

**IV. General Session**

Board actions as result of Executive Session.

**V. Adjournment**

This proposed agenda subject to last minute changes without prior notice.