

Oregon Mortuary and Cemetery Board
800 NE Oregon Street, Suite 430
Portland OR 97232-2195
971-673-1507
971-673-1501 fax
www.oregon.gov/MortCem

REQUEST FOR LEAVE OF ABSENCE (LOA)
(Maximum total is 12 months)

Apprentice Name: _____

Residential Address: _____

(All Board correspondence will be mailed to this address while on leave.)

Funeral Establishment Name: _____

Establishment Address: _____

Embalmer Supervisor: _____

FSP Supervisor: _____

I hereby apply for _____
(months or days)

of leave from my _____
funeral service practitioner apprenticeship and / or embalmer apprenticeship

beginning _____ through _____

for the following reasons: _____

Apprentice's Signature

date

830-011-0030 Leave of Absence from Apprenticeship (1) Leaves of absence from apprenticeship may be granted by the Board in accordance with ORS Chapter 692. Application for leave of absence shall be submitted on a form provided by the Board. (2) Time spent in embalming college by an apprentice shall not be counted as part of the twelve months leave of absence which may be approved by the Board. No request for leave of absence is necessary when an apprentice enters embalming college. The apprentice shall, however, notify the Board of the name of the college he is attending and the date of his entry in college.