

LANDSCAPE CONTRACTORS BOARD

Minutes of the April 12, 2007 Board Meeting Conference Call

Please note that the minutes will not be approved until the Board meets on May 11, 2007.

PRESENT

Board Members

Matthew Triplett, Chair
Marty Gascoyne, Vice-Chair
Richard Hollenbeck
Maia Holliday
Patrick Griffiths
Joe Lymp
Ron Overstreet

Staff

Mike Snyder, Administrator
Kim Gladwill-Rowley, Program Analyst
Ken Roth, Investigator

Others

Kathleen Dahlin, Assistant Attorney
General

EXCUSED

None

1. PROCEDURAL

A. Call to Order

The meeting was called to order at 2:00 p.m.

B. Approval of Agenda and Order of Business

The following items were added to the agenda: Strategic Business Plan and Licensing Task Force.

2. ADMINISTRATOR'S REPORT

A. Office Update

The Board reviewed Mr. Snyder's report, which is attached and made a permanent part of these minutes. Mr. Snyder reported the new office space cost has increased almost 50% due to the remodel. He believes the owners should assume some of the remodel costs and will continue to negotiate. The Exam Committee is scheduled to meet April 21, 2007 at the LCB office. The newsletter went out the end of March and several people have stated how pleased they are with the information it contained and the new format

B. Proposed 2005-2007 Increased Spending Authority

The Board reviewed the current budget and the anticipated expenses for the LCB Investigator's employment. These expenses will potentially exceed the spending limit for the 2005-2007 budget and a rule hearing will be held May 11, 2007 to increase the spending authority.

C. Review of Proposed 2007-2009 Budget

The Board reviewed the proposed budget for the 2007-2009 biennium. Due to the semi-independent status of the LCB, the budget is adopted by rule. A rule hearing to adopt the 2007-2009 budget is scheduled for May 11, 2007. The proposed budget will create the likelihood that the LCB will need to draw from the reserves. Mr. Overstreet stated he is in support of the proposed budget.

3. 2007 LEGISLATIVE UPDATE

Mr. Snyder reviewed the status of the 2007 legislative bills. Most of the LCB bills have been heard in committee and have passed out of their initial chamber, with the exception of the subcontracting bill, which will not be moving forward. HB2656 regarding the building envelope specialist has a hearing and Mr. Snyder will be submitting an amendment to include landscaping businesses.

4. OLD BUSINESS

A. Strategic Business Plan

Chair Triplett, Patrick Griffiths and Ms. Gladwill-Rowley will meet to discuss the Strategic Business Plan.

B. Licensing Task Force

Mr. Gascoyne reported there are several licensees who are interested in serving on this task force.

5 NEW BUSINESS

None.

6. PUBLIC COMMENT

Chair Triplett opened the meeting to public comment at 4:56 p.m. No persons outside the board were present to make comment

The board members thanked Kathleen Dahlin for her years of service. She retired the end of January 2007 and continued on in a temporary status until the end of April 2007 so her replacement could be hired. This is her last meeting with the LCB.

7. ADJOURNMENT AND NEXT MEETING SCHEDULE

The meeting adjourned at 3:35 p.m. The next meeting of the Landscape Contractors Board will be May 11, 2007 in Salem, Oregon.

Respectfully Submitted,

Kim Gladwill-Rowley
Program Analyst