

LANDSCAPE CONTRACTORS BOARD

Minutes of the August 23, 2007 Board Meeting Conference Call

Please note that the minutes will not be approved until the Board meets on September 21, 2007.

PRESENT

Board Members

Matthew Triplett, Chair
Marty Gascoyne, Vice-Chair
Maia Holliday
Joe Lymp
Ron Overstreet

Staff

Mike Snyder, Administrator
Kim Gladwill-Rowley, Program Analyst

Others

Joanna Tucker-Davis, Assistant
Attorney General
Michael Fisher, OLCA
Amy Whitworth
Anita Morrison

EXCUSED

Patrick Griffiths
Richard Hollenbeck

1. PROCEDURAL

A. Call to Order

The meeting was called to order at 2:00 p.m.

B. Approval of Agenda and Order of Business

The agenda was approved with the following additions: Plant CD Distribution, Rule Advisory Committee and Licensing Task Force.

2. ADMINISTRATOR'S REPORT

A. Office Update

The Board reviewed Mr. Snyder's report, which is attached and made a permanent part of these minutes. Mr. Snyder reported the office has moved to the new location and most of the technical issues have been ironed out. There is still some miscellaneous office equipment to purchase. Address change announcements went out to each landscaping business along with a sheet of address labels for use on contracts and other documents as needed.

4. OLD BUSINESS

A. Container Gardening

This item was deferred to the Licensing Task Force for discussion.

5. NEW BUSINESS

A. Plant CD Distribution

The board discussed the plant CD and the great feedback they have been receiving. 1000 copies were printed and are being distributed to exam applicants. The board would like staff to research the cost in order to provide copies to anyone who requests them.

B. Rule Advisory Committee

The Board discussed the functions of the Rule Advisory Committee. Mr. Gascoyne reported that most members are now members of the Licensing Task Force. He also stated he would not have time to chair both committees and his resignation as chair of the Rule Advisory Committee was accepted by Chair Triplett. The board determined it would act as the Rule Advisory Committee in the future. The Rule Advisory committee was disbanded by the chair.

C. Licensing Task Force

Mr. Gascoyne reported he has a full committee and they are ready to meet. The container gardening issue will be discussed by the Licensing Task Force. Amy Whitworth will assign a landscape designer to be a member of the task force. The other issues the task force will discuss are the building envelope issue and a review of the current statutes and rules.

6. PUBLIC COMMENT

Chair Triplett opened the meeting to public comment at 2:48 p.m.

Amy Whitworth stated she believes it has always been good in the past for the landscape designers and the LCB to be in dialogue and be aware of all issues before the legislative process begins.

Michael Fisher stated he agrees that all stakeholders need to be in the planning process so there are no misunderstandings later on. Tony DeSantis will be acting as the OLCA Liaison for the Licensing Task Force.

Anita Morrison concurred with the other opinions and stated the task force is trying for a win-win situation. She asked about a timeframe for the task force. Mr. Gascoyne stated possibly a year, probably longer. The decisions can affect unintended parties and he believes the length of time makes sense. Ms. Morrison agreed.

Chair Triplett closed the public session at 3:17 p.m.

7. ADJOURNMENT AND NEXT MEETING SCHEDULE

The meeting adjourned at 3:19 p.m. The next meeting of the Landscape Contractors Board will be September 21, 2007 in Salem, Oregon.

Respectfully Submitted,

Kim Gladwill-Rowley
Program Manager