

**MINUTES**  
***Inclusive Child Care Committee***  
***November 13, 2008***

*Next Meeting : Thursday, December 11, 2008 9am to 12pm*

***Oregon Child Development Coalition***

*9140 S.W. Pioneer Court, Suite E*

*North Wilsonville*

**Attending:**

Nancy Lowry, Office of Children with Special Health Care Needs/CDRC; Donna Lewelling, Parent Voice Project; Dawn Norris, Child Care Division; Dolores McNee, Washington County Community Action Head Start; Hillary Hyde, Multnomah Early Childhood Program; Dianna Pickett, DHS Office of Family Health; Kathy Seubert, DHS Addictions & Mental Health Division; Terry Butler, Melinda Frink, Lorine Day-Reynolds, Inclusive Child Care Program.

**1. Committee Membership**

Dawn Sly, Child Care Health Consultant in Lincoln County, is interested in being a member of the committee. Dawn has expertise with very young children. She was formerly the Mental Health and Disabilities Coordinator for Head Start in Lincoln County. Dawn will not be immediately able to attend meetings but will receive committee information and have opportunity to respond.

Someone from the Oregon Department of Education, with Early Intervention/Early Childhood Special Education, will be joining the committee. The person may begin attending as of the January meeting.

The committee needs someone to represent after school programs. Hillary will follow up with someone from Multnomah County. Dawn will contact the YMCA. Lorine recommended the Salem Child Development Center.

For additional parent representatives, Donna will contact the Oregon Parent Training and Information Center (OrPTI).

Hillary sent letters to all ESD's. The Lake County special education director responded. She is very interested in the committee's work but is not able to attend meetings. Terry will contact her to see if she would like to be on the information list.

**2. Inclusive Child Care Inventory Recommendations**

The Inventory Project recommendations will be presented at the December meeting of the Childhood Care and Education Coordinating Council (CCECC). At the September ICC meeting members suggested advising the Council on subcommittees and partners that should include the recommendations within their work plans.

It is important to be clear that that the Inclusive Child Care Committee is not responsible for all the recommendations. The committee will monitor follow up and progress, but it would not be appropriate or feasible to include all the recommendations within the committee work plan.

There is a new group working to connect private and public funds for Quality in Child Care. This group could have a central role in certain recommendations.

Lorine shared a table with possible CCECC subcommittee and partner options. A version of the table will be used with the CCECC. The group recommended the following two-stage process for obtaining input from CCECC members:

1. Present recommendations at December CCECC with suggestions for subcommittees or partners. Identify groups that are currently working on these issues. Ask what CCECC members need to solidify its recommendations at the February meeting.
2. At the February CCECC assign recommendations and priorities. A recommendation will not need to be assigned or prioritized if a group is already working on the issue.

*Descriptions of the CCECC structure and subcommittees are included with these minutes.*

### **3. Inclusive Child Care Program (ICCP) – Review and Planning**

Terry reviewed the program review process that ICCP staff are following. They are currently identifying the program's strengths and weaknesses, as well as external opportunities and threats. Some of this information is being gathered through parent, provider, stakeholder, and service partner surveys. Melinda shared initial results from the parent and provider surveys.

An interim committee meeting was scheduled for December 11, 9:00 to noon. **The meeting will be held at the Oregon Child Development Coalition office in North Wilsonville.** At the December meeting ICCP staff will present drafts of the program's vision statement, mission statement, and core values for discussion with the committee. Staff will also share a summary of the strengths, weaknesses, opportunities and threats they've identified. Goals and priorities will be discussed at the January 8 meeting.

*As requested by committee members, the Power Point overview shared at the September meeting is attached.*

### **4. Partnerships for Inclusive Child Care and Education (PICCE) Project**

Terry gave an update on the project. Since the last meeting a new site—Marion, Polk and Yamhill Counties—joined the project. This will be a unique approach for the PICCE Project. TRAC trainings will be provided by trainers from Western Oregon University/Teaching Research Institute. Child Care Information Services (CCIS), the child care resource and referral program for the three counties, will do outreach for the trainings and provide participant incentives.

Terry held a conference call with TRAC trainers and community coordinators on October 15. Participants reported fewer problems recruiting trainees compared to past cohorts. Some sites have already filled the trainings.

As part of supporting TRAC trainers, PICCE, along with other Partners, is contributing to a new Western Oregon University/Teaching Research website. The site is focused on inclusion of young children in typical child care and education settings. It also offers information and supports to TRAC trainers. **The website address is: [http://www.tr.wou.edu/EC\\_Inc/](http://www.tr.wou.edu/EC_Inc/).**

## **5. Opening Doors Initiative**

Lorine shared an overview of the Initiative. There is ongoing interest, but still no home organization for the initiative. Opening Doors trainings are being offered by Oregon ASK, Multnomah County Child Care Resource and Referral, Lane County Parks & Recreation, and the Inclusive Child Care Program. Making Opening Doors trainings more widely available would add a needed level of inclusion training and support within the child care and education infrastructure.

Committee recommended bringing together the following partners to discuss Opening Doors: The Center for Career Development/Portland State University, Child Care Division, Inclusive Child Care Program, Oregon ASK, Western Oregon University/Teaching Research Institute, and the Oregon Child Care Resource and Referral Network. Pam will organize the meeting.

## **6. Announcements & Updates**

- Hillary and Terry described a half-day meeting sponsored by the Wraparound Oregon and the Multnomah County Inclusion Collaborative. The meeting brought together parents, child care providers, mental health providers and others to discuss inclusive child care in the county. Participants described a number of barriers and raised strategies to address them. A recurring theme was the need for proactive planning and supports to child care placements. The planning group is compiling information from the meeting and deciding on next steps.
- Kathy described the Oregon Systems Change Initiative's "Child and Adolescent Service Intensity Instrument." This tool is being developed for planning and delivering mental health and wraparound services to children and adolescents. A group is working to adapt the tool for young children (ages birth to 6) with mental health needs.
- Dianna reported that the Oregon Child Care Resource and Referral Network website now includes child care health information and a password-protected section for child care health consultants.

### **Attachments:**

- Childhood Care and Education Coordinating Council structure
- Childhood Care and Education Coordinating Council subcommittee descriptions
- Power Point from Inclusive Child Care Program overview
- Directions to Oregon Child Development Coalition