



**Meeting Summary**  
**Childhood Care and Education Coordinating Council**  
**Thursday, December 4, 2008, 1:00-4:45 p.m.**  
**Roth's Hospitality Center**  
**1130 Wallace Road NW**  
**Salem, OR 97304**

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**People Present:** Mark Anderson, Terry Butler, Barbara Christiansen, Pamela Everitt, Merrily Haas, Kathleen Hynes, Donna Lewelling, Heidi McGowan, Dawn Norris, Tom Olsen, Dianna Pickett, Diane Ponder, Rhonda Prodzinski, Kathy Seubert, Sonja Svenson, Beth Unverzagt, Lorine Day-Reynolds, Kitty Lake, Pam Dunn, Kim Cardona, Nancy Lowry, Renee Andersen, Jeannie Suihkonen, Dennis Reynolds, Shannon Vandehey, Diana Stotz and Pamela Deardorff

**Parent Voice:** Currently working to increase membership and advocacy strategies they look to the next legislative session. Considering changing the meeting time, so more members are able to participate.

**Governor's Budget:** **The Governor's office has asked all state agencies who have General Fund dollars to propose reductions of 10%.** The Child Care Division will send a survey to Coordinating Council and Commission to get input about where cuts should be made. The Child Care Division has already executed a 5% cut with no cuts to programs. Rhonda Prodzinski provided information on cuts proposed in the DHS budget. Copies of the DHS proposed budget and policy changes are available on their website and upon request from Rhonda.

**Inventory Project presentation:** Terry Butler and Lorine Day-Reynolds presented findings from the Inclusive Child Care Inventory Project. They provided information on themes from the project along with recommendations. The Executive Summary and PowerPoint is available upon request. The group was charged with completing a homework assignment to help determine potential work groups and/or entities to move the recommendations forward. Terry and Lorine will attend the February meeting to seek final input on how to prioritize and move the recommendations forward.

**Process for federal plan development:** Sonja Svenson provided a timeline for completing the 2010-2011 State Child Care and Development Fund Plan.

December 15-	Receive child care partners' submissions to state plan
February 27	
March 16	DRAFT plan to all child care partners – edits received
March 20	DRAFT plan available on CCD website for public comment – edits received
April 6	SECOND DRAFT plan available on CCD website for official 30 day public comment period – edits received
May 6	End of official 30 day public comment period
May 27	Notice of Public Hearing
June 4	Final group discussion of State CCDF plan at CCECC – final edits
June 8	FINAL PLAN posted on CCD website
June 24	Public Hearing held at location to be determined from 6 – 7 p.m.
June 29	FINAL PLAN submitted to the federal Department of Health and Human Services.

**Progress and Accountability Tracking Tool (PATT):** Sonja Svenson led the group in an exercise to review and provide feedback on updates to the current status and rating of each gap. The Council split into groups to review an outcome and complete the assigned task. Dawn Norris will take the updates, incorporate them into the PATT, and send out for final review. These updates and ratings will be incorporated into the state plan, which will produce a concise, high-level child care plan for Oregon. The update PATT is available upon request.

**Professional Development Concept Paper:** Tom Olsen shared that state and public partners are working to develop a Quality Investment Initiative to increase quality through professional development. The first step is to create a training and education database that links the Oregon Registry, Quality Indicators project, and licensing. The initiative will include incentives for providers to develop professionally. The Training and Quality committee has been charged with developing criteria for an “excellence” program which will meet the Accreditation quality indicator and will allow designated programs to participate in Head Start expansion. A copy of the concept paper is available upon request. Dawn will develop a visual of the concept.

**Additions:** Tom recognized the loss of Lynne Angland and her long time dedication to children and families in Oregon.