
INSTRUCTOR NEWS & UPDATES

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**AS MANY OF YOU HAVE ALREADY HEARD,
I HAVE ACCEPTED A PROMOTIONAL OPPORTUNITY HERE AT DPSST
AND WILL BE MOVING UPSTAIRS TO WORK WITH HUMAN RESOURCES.**

**MY LAST DAY AS INSTRUCTOR SCHEDULER
IS NEXT FRIDAY, OCTOBER 16TH**

WHAT HAPPENS NEXT?

- ★ While the lengthy recruitment process is underway, the rest of my co-workers will be taking on various aspects of this job
- ★ Please address any e-mail correspondence to dpsst.instructorscheduling@state.or.us
- ★ Please address any phone calls to the Instructor Hotline: 503.378.2905

I would like to take this opportunity to reiterate the importance of managing your calendars as accurately as possible for availability. Auto scheduling, and only auto scheduling, is something you will be hearing a great deal more about in the coming weeks, so please start getting prepared.

If you need any help with resetting your passwords
please call the Helpdesk: 503.378.2419

THANK YOU ALL FOR YOUR PATIENCE AND COOPERATION OVER THE PAST 20 MONTHS. IT HAS BEEN MY PLEASURE TO GET TO KNOW SO MANY OF YOU, AND I LOOK FORWARD TO OUR NEW RELATIONSHIP AS I TAKE ON MY DUTIES IN HUMAN RESOURCES

Marta Avalle-Arce
