



Oregon

John A. Kitzhaber, M.D., Governor

Department of Corrections

Purchasing Section

3601 State Street, Suite 280

Salem, OR 97301-5780

(503) 378-3798, 371-3161 FAX

www.scott.petterson@doc.state.or.us

11/09/2004

Gordon's Heating & Cooling Inc.
214 SE Emigrant
Pendleton, OR 97801



Notice of Intent to Award
State of Oregon Public Improvement Contract
For
PRCF HVAC Corrective Action Project
D.O.C. project # 193835-04

Your Company is awarded the contract on the above referenced project for the Department of Corrections at the Powder River Correctional Institution, 3600 13th Street, Baker City, OR 97814 in accordance with the plans and specifications of the bid.

The award will be in the amount of: Base Bid - \$76,296.00

Total award: \$76,296.00

Please complete the following requirements and provide all necessary information to the Department of Corrections, Purchasing Division, 3601 State Street, Suite 280, Salem, OR 97301-5780.

1. Complete and return the original copy of the State of Oregon Performance Bond, in the amount of 100% of the contract total, with required signatures and corporate seal of an Oregon licensed Surety Company.
2. Provide Certificate of Insurance indicating that your Company has the required Automotive Insurance (\$1,000,000.00), General Liability Insurance (\$1,000,000.00) and Worker's Compensation insurance with Employer's Liability coverage \$100,000.00/accident) as stated in the State of Oregon Standard General Conditions, Section G, provided in the original bid package.
3. Complete and sign 3 copies of the contract attached. A copy of the fully signed contract document will be provided with the notice to proceed.

Failure to submit the documents within ten (10) days to the address shown above may be cause for rejection. Should you anticipate a delay in returning these documents, please clear the details with the Department of Corrections, Purchasing. **Work on this project shall not commence until a NOTICE TO PROCEED is issued.**

Sincerely,

Scott Petterson,
Contracts & Procurement Specialist III
(503) 378-3798 x 22496