

Minutes	<p>Executive Committee Governor's Commission on Senior Services July 8, 2005 Keizer, OR</p>
Members:	Dolores Hubert (Chair), Elaine Barrett, Don Butsch, Eunice Dutton
Staff:	Morgen Brodie, Sam Epperson, Becky Murphy, Marc Overbeck
Excused	Estill Deitz, Dolores Raymond
<i>Call Meeting to Order</i>	
Approved June 2005 Minutes.	
Announcements	
<p>Marc distributed the proposed meeting schedule for the rest of 2005. Next year's schedule was also discussed. The group's preference was to reserve Room 166 at HSB instead of the Keizer Training Center – for both Executive Committee and the full GCSS. Discussion was held also about conference rooms at motels and costs of parking.</p>	
<p>Marc reported on action items from the last meeting.</p>	
<p>There was no correspondence to discuss.</p>	
Chair's Discussion Items	
<p><i>New Members</i> – There was a discussion on committee assignments for GCSS members. Chuck and Kathleen have indicated their preferences for committee assignments. Consensus was that Members must be on two committees; they can choose one committee of interest, and the GCSS Chair will assign them to the other committee. Where possible, they will be assigned to a committee on which they have requested to serve. Marc will contact Chuck and Kathleen to let them know their requests have been approved.</p>	
<p><i>Note—The group expressed interest in discussing a change of assignments after each year of the planning cycle. This will be kept on the agenda for future consideration.</i></p>	
<p><i>Annual Celebration</i> – Eunice reported on a list of possible places for the dinner or lunch to be held. Discussion was held regarding past events. The celebration will be either the evening of October 27th or at lunch on October 28th. The Celebration Committee - Eunice, Elaine, and Remona - will check out prices. The group discussed last year's celebration and the costs, and potential options this year.</p>	
<p><i>Budget</i> – Morgen reported on the allocation for GCSS – the Commission is given an allocation of approximately \$150,000 per biennium inside of SPD's Administrative Budget. There is no "separate" line-item budget. Morgen recommended to the group that during the current climate we all need to be mindful of expenditures, especially when there is a need to cut programs and staff to clients of SPD. It was noted that, with more members, there will be more expenditures on member travel, per diem, etc.</p>	

Research Trips - Research Trips were discussed. Historically, Marc reported that community based visits were taken every other year. One suggestion that was raised was to send two or more “Ambassadors” to several places instead of the full Commission going to one place. This item will be reviewed in a later meeting.

Travel Policies – Morgen distributed travel policies and reminded members about staying within the guidelines. There was discussion that Comfort Suites Inn has good rates and that by staying there we reduce expenses, since breakfast is included: \$45 per member instead of \$67.45. Sherry will attend the next full Commission meeting to train on travel claims.

New Director Survey – Staff distributed the survey. Marc reported on how the scoring scale for the survey works. The survey can be completed on-line or through mail/fax. Commission members will be invited to complete a survey, and we will compile all responses into a single recommendation as well.

MOTION: Send a letter of recommendation from the Commission regarding the new director survey.

Discussion about the interim DHS Director being a guest on a radio show recently.

Liaisons – Dolores reported that review of Liaison reports/assignments and coordination of that was previously performed by the Member at Large. Dolores recommended that this activity be done by the Vice-Chair, in light of Dolores Raymond’s current health difficulties.

MOTION: To have vice-chair in charge of Liaison reports and the coordination of assignments. Passed. (Elaine)

The group discussed the costs of liaison activity – such as reimbursement for mileage. It was agreed that we needed to review the Liaison List again to see what groups were most appropriate for GCSS to participate on. No action is needed at this time by the Executive Committee.

HB 2247 - Dolores noted that Charles was asked to research HB 2247 and report back prior to the Exec Committee meeting. Charles did this, and reported that no action is needed by the Executive Committee. It was agreed to bring this item to the Legislative Advocacy Committee in July.

Orientation Manual - Dolores asked that the group working on revising the Orientation Manual meet as soon as possible and finish work by October. Members are Eunice Dutton, Chris Flammang, and Dolores Raymond.

Dolores also noted:

HB 2247 – the bill has passed both the House and Senate.

SB 106B – the bill is in conference committee. When the bill passes, a rule-writing group will be convened within DHS. DHS and the Department of Corrections will work together on sex offender issues.

ORS 410—Duties of Commission

The Committee discussed the future leadership by the commission – ways to be more effective. Morgen went over the “Framework for Advocacy” handout that was attached with the packet.

Capital Coordinator Report

Don reported on:

SB 781 and SB 782 are in conference committees. It was determined that passage of these bills would have no fiscal impact on DHS. Dolores plans to discuss SB 781 with Tina Kitchin and see if she has concerns which can be resolved.

SB 870 – this bill on OPI would expand the program to include people with disabilities, and is likely to pass.

Mental Health Committee Update

Elaine reported on continuing discussion on Senior Peer Counseling with a request for additional information. Members are going to gather more to review. Discussion was held on the direction of the Committee, the State Plan, and funding for mental health. Marc is meeting with Sandra Moreland on an expanded matrix of county mental health programs, which will show demographics by county and the number of FTE assigned to senior mental health services..

General Issues Committee Update

Eunice reported on the probability of printing additional Financial Abuse and End of Life resource guides, through the courtesy of AARP. These will be mailed directly from AARP to the AAAs. These and the remaining guides will be available for possible distribution at fairs, casinos, and senior centers.

SPD Update - Cathy Cooper

Cathy mentioned the notice of the conviction settlement between the state and a former member of GCSS.

Cathy briefly went over legislative bills the Commission and SPD are following. It looks like it will be the end of July or early August before the session ends. Many of the funding items may end up on a “Christmas Tree” bill.

Director’s Survey – Cathy encouraged the group to fill out the survey, individually and collectively. She briefly went over the recruitment process, which is a national search. She stated the interim director was doing a great job, and noted that not many states are as progressive or have the complexity of DHS as Oregon.

Cathy reported that the Douglas County Commissioners approved a restructure of the local AAA. The Commission will be asked to review this restructure in the July Meeting.

Agency with Choice – There is a meeting this afternoon. Cathy expressed her appreciation for Charles and Chris participating.

Targeted Case Management – All SPD Managers and Directors attended a recent training on Medicaid expenditures. CMS is reviewing how DHS utilizes, matches, accepts local dollars to provide client services. An alternative would be Waivered Services or to use Targeted Case Management. Reporting, documentation, and accounting will be scrutinized to maximize federal match and ensure legal compliance. There are many issues to work through.

Georgena Carrow

Reported on the Senior Forum Fund. There is a balance of \$1,585.63.

Staff Update

Morgen reported how happy she and Marc were about new staff of Sam Epperson and Becky Murphy. She also mentioned that there was a change in available cubicle space within SPD - GCSS and PDAC will need to share space and a computer.

Discussion on additional recruits besides Denise Dion, Kelly Wessels, and Joan Staley. We are waiting for Barbara Sam to turn in an application. There was a need to follow-up with Alan Youse.

MOTION: The Executive Committee to recommend to the full Commission that Denise Dion, Joan Staley, and Kelly Wessels become recommended to be appointed members by the Governor. Passed. (Eunice)

The group held additional discussion on future recruitment, by-laws, and advocacy at the legislature.

Marc handed out a list of GCSS Priority 1 and 2 bills. Bills discussed were:

HB 2147 – provider tax

HB 3230 – which transfers the Oregon Disabilities Commission into the Department of Human Services.

Morgen noted a publication on Alzheimer’s disease brought to the group’s attention by Marilyn Hinds.

Training was discussed: Leadership training and other training through DHS are available to those who are interested. Members are asked to request schedules from staff.

The meeting was adjourned at 2:12 p.m

Action Item:	Assigned To:	Deadline:
Price out costs for conference rooms at a motel versus parking passes.	Morgen	7/22/05
Contact Chuck and Kathleen to let them know their request for the desired committees was approved.	Marc	7/15/05

Obtain cost of last year's celebration event.	Sherry	7/22/05
Price out cost per membership meeting.	Morgen	7/22/05
Obtain budget expenditures on a quarterly basis to enable GCSS accountability.	Morgen	7/22/05; ongoing
Send out DHS Director survey with packet.	Sam	7/13/05
Analyze DHS Director survey from committee members for consensus of recommendation.	Marc	7/22/05
Obtain costs of liaison participation.	Morgen	8/05?
Review the Liaison List again on whether GCSS should be involved.	Executive Committee	9/9/05
Review the GCSS orientation manual and report in October.	Eunice, Chris, and Dolores R.	10/27/05
Thank you letter to Mental Health speaker.	Elaine	7/22/05
Obtain copy of the Mental Health Section of the State Plan.	Marc	7/8/05
Obtain answer to Tim's question regarding \$800,000 in the Mental Health budget.	Marc	7/8/05
Contact and make sure three recruits are still interested in GCSS activities.	Dolores	8/5/05
Add a July agenda item regarding Douglas County AAA restructure.	Marc	7/21/05
Follow-up with Alan Youse on recruitment.	Marc	7/21/05
Register and attend Leadership and other trainings through DHS.	All	7/22/05; ongoing
Check if GCSS should have OGA Membership.	Marc	7/15/05
E-Mail committee members regarding the OGA conference in Wilsonville.	Marc	7/15/05