

GOVERNOR'S COMMISSION ON SENIOR SERVICES

Thursday • November 13, 2008 • 10:00 A.M. – 12:00 P.M.

Barbara Roberts DHS Building (RM 167) • 500 Summer Street NE Salem, Oregon 97301

EXECUTIVE COMMITTEE

MEMBERS PRESENT:

Elaine Barrett

Peggie Beck

Chuck Frazier

John Helm

Robert Lawrence

Tim McQueary

Remona Simpson

MEMBERS EXCUSED:

Chris Flammang

STAFF PRESENT:

Dawn Rustrum, Coordinator

Kelsi Eisele, Administrative Staff

Karen Mainzer, Intergovernmental Relations Liaison

AGENDA ITEMS:

Call to Order

- Review and Approval of Agenda
- Review and Approval of Minutes
- Announcements

Meeting Planning

- Finalize Agendas for December Meetings
- Agenda Items for January Meetings

Procedural Issues

- Executive Committee Recommendation
- Past and Current Applications of Prospective Members

Member Items

Adjourn

CALL TO ORDER

John Helm called the meeting to order at 10:04 A.M.

Introductions

Commission members and staff introduced themselves.

Review and Approval of Agenda

Members reviewed and approved the agenda as revised.

Chuck Frazier asked permission to discuss Procedural Issues first on the agenda.

Motion: Peggie Beck moved to approve the agenda as revised. Bob Lawrence seconded the motion.

Vote: 7-0-0-1

Yeas: Barrett, Beck, Frazier, Helm, Lawrence, McQueary, Simpson

Nays: 0

Abstentions: 0

Excused: Flammang

Motion carried.

Review and Approval of Minutes

Members reviewed and approved the October Executive Committee meeting minutes.

Motion: Chuck Fraizer moved to approve the minutes as written. Elaine Barrett seconded the motion.

Vote: 7-0-0-1

Yeas: Barrett, Beck, Frazier, Helm, Lawrence, McQueary, Simpson

Nays: 0

Abstentions: 0

Excused: Flammang

Motion carried.

Announcements

Elaine Barrett announced that there will be a meeting to discuss issues related to the GCSS budget on November 24th at 10AM.

Action Item: John Helm will facilitate the meeting. Elaine will submit her questions in advance for review.

MEETING PLANNING

Finalize Agendas for December Meetings

Dawn Rustrum briefly reviewed all committee and commission meeting agendas for December. John Helm will follow up with someone to address the commission on public meeting laws. Other items to add to the December agenda are procedural issues recommendations, update from Elaine on the budget, and workers compensation. Karen Mainzer reported that the Governor's Recommended Budget will be out on December 1st. Dawn inquired on having lunch catered for the committee meeting in December. Executive members agreed to break for an hour and ten minutes for lunch and to have lunch catered on site.

Elaine Barrett inquired about the "Strategies for Enhancing Volunteer Participation" agenda item for December Senior Issues Committee. Elaine reported on an email that John Brenne sent on preparing a joint presentation with him on the topic of volunteerism.

Action Item: Dawn Rustrum will follow up with Chris Flammang, the Committee Chair, to receive clarification on the agenda items for the December meeting.

Action Item: Elaine Barrett will follow up with Chris Flammang and John Brenne regarding her role and responsibilities related to the presentation on volunteerism.

Agenda Items for January Meetings

Dawn Rustrum reminded committees to send her agenda items for the January meetings. Dawn briefly reviewed the January full commission meeting agenda and reported that there will be a 45 minute SHIBA presentation by Lisa Emerson.

Bob Lawrence requested to have Kelsey Wilson from the Oregon Transit Association (OTA) at the full commission meeting to discuss their transit plan. Bob reported that he would like to have Jane-Ellen Weidanz present at the Legislative Committee meeting in January. Bob would also like to spend time prioritizing and reviewing bills during the committee meeting.

Action Item: Dawn Rustrum will contact Kelsey Wilson and Jane-Ellen Weidanz.

Action Item: Karen Mainzer will send Bob Lawrence Legislative Concepts regarding General Assistance.

PROCEDURAL ISSUES

Executive Committee Recommendation

Chuck Frazier recommended having procedural issues referred to the Executive Committee for review/research when possible and that a recommendation be formed by the Executive

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Committee to be shared with the full commission for final review and vote. Members discussed the pros and cons and decided it would allow the commission more time to focus on other agenda items.

Action Items: Chuck Frazier will draft a procedural issues recommendation to be presented to the full commission at the December meeting.

Past and Current Applications of Prospective Members

John Helm reported on his research regarding public meetings laws and current structure for reviewing applications. John proposed changes that need to be made to the process to ensure compliance with the public meeting law.

Action Item: Dawn Rustrum will research options and report back to Executive Committee on ways to provide access to applications of prospective members to review without compromising confidential information.

Action Item: John Helm will continue to research options that are compliant with public meetings law.

Action Item: Chuck Frazier will send John Helm a matrix for membership selection criteria used by an organization he belongs to.

MEMBER ITEMS

Elaine Barrett suggested to set aside x amount of dollars for commission members to attend events that are not covered by GCSS.

Karen Mainzer provided an update on the research regarding workers' compensation coverage for commissioners. Karen will share more information with the full commission in December.

Action Item: Karen Mainzer will present a memo to the Commission regarding the workers' compensation research at the December meeting.

Action Item: Bob Lawrence asked Karen Mainzer to follow up with the Oregon Law Commission.

MEETING ADJOURNED: 11:23 A.M.