

<b>Minutes</b>	<b>Executive Committee</b> <b>Governor's Commission on Senior Services</b>
	<b>July 13, 2007</b> <b>676 Church Street, Salem</b>
<b>Members:</b>	John Helm (Chair), Eunice Dutton (vice-chair), Peggie Beck, Denise Dion, Chuck Frazier, Charles Kurtz, Robert Lawrence, Remona Simpson
<b>Guests:</b>	Cathy Cooper
<b>Staff:</b>	Lee Girard, Marc Overbeck, and Becky Murphy
<b>Excused</b>	Chris Flammang and Barbara Nelson
<b>Call Meeting to Order (10:06 a.m.)</b>	
<b><u>Approval of Minutes</u></b>	
<b>MOTION: Accept minutes as written. Passed. (Eunice Dutton/Remona Simpson)</b>	
<b><u>Review Agenda</u></b>	
Additions – Cathy Cooper with the SPD Legislative Update and Legislature Debriefing. Possibly change of time for Lee's Staff Updates.	
<b>Announcements</b>	
Eunice gave an update on her health. No other announcements.	
<b>SPD/DHS &amp; Legislative Update (Cathy Cooper)</b>	
Cathy reported that she hoped to attend the next full commission meeting to discuss Legislative Session, the Budget Notes assigned to DHS by the Legislature, and the Money Follows the Person Grant (MFP). She distributed the Budget Notes which will be sent to all members.	
The first meeting of the MFP meeting is July 20 <sup>th</sup> and SPD hoped two members of GCSS would participate---there would be monthly meetings for nine months to a year. There possibly will be video conferencing or phone conferencing. Eunice requested if future meetings could be the Wednesday before GCSS meetings if possible.	
<b>Staff Updates</b>	
<b><u>Oregonians for Health Security (SB 329)</u></b> – Marc reported on a meeting he attended and distributed information. The group was made up mainly of consumers and some providers. It was suggested that GCSS members interested should apply to be a part of one of the subcommittees. Denise was interested in the "Delivery System". It was	

suggested to have Denise and Chris at least on a mailing list.

**Proposed Protocols for Speakers and Presenters** – Lee and Marc reported on a proposed draft for guidance---to be consistent and give clear expectations:

- Proposed agendas are developed by the Chairs of the Committees at least two weeks prior to the meetings.
- Speakers are contacted by either the Chair of the Committee or Staff two weeks prior to the meeting.
- Speakers are sent a notice of what exactly they are being asked to talk about at least two weeks in advance of the meeting by Staff.
- The week following the meeting, the speakers are sent an e-mail by Staff thanking them for their contribution, and expressing any projected need for follow-up.
- Staff assists with scheduling on SPD/DHS managers'/staffs' calendars.

**Unit Staff Update** – Lee reported on two items:

- Since Wendy is working full-time covering Jeff's desk (ODHHS) while he is out on medical leave, Becky will assist with GCSS.
- Hiring for the OPA2 position for the disability groups has been put on hold. Marc has been asked to assist with professional support.

**SPD Budget Update** – Starting with the new fiscal year, there will be no SPD Administration---all expenditures will be charged to the program involved including office supplies and projected staff salaries. If needed expenditures come up in the future, there will be possible negotiations with SPD.

## **Discussion Items**

### **Working Committee Updates**

**Caregivers** – Remona reported that there will be updates on the Home Care Commission (Kay), the Nursing Board (Dolores Hubert), Revised Caregiver Plan (Judy Bowen), and mid-term evaluation and goals (accomplishments and results).

**Elder Abuse** – Peggie reported she left her notes at home. Morgen Brodie is scheduled to attend to report on Adult Protective Services' Training. (Reminder for Peggie to also notify Judy Giggy for the request of Morgen to attend since she's her manager.)

**Mental Health** - Denise reported.... She added status of senior suicide prevention.

**Legislative Advocacy** – Robert reported on a drafted letter to Peter Courtney to appoint an interim committee on long term care planning. Much discussion on the content of the letter, whether to send it alone or with another group, and informing our legislators of them not thinking of senior issues this session.

**MOTION: Send letter “alone”, bringing up work with DHS and GCSS as a resource. Marc will draft the letter with feedback from Robert, Charles, and John and send to the Executive Committee to review. Passed. (Peggie Beck/???)**

Robert also reported on the Advocate Summit in August (by OHCA)---he will keep GCSS informed.

Robert also questioned Denise about OHSU geriatric grant and whether it include a mental health component. Marc will forward the information to Denise.

**Health Care Reform** – No report was made since Chris was absent.

**Annual Celebration** – Eunice reported the committee met yesterday and the next meeting was July 26<sup>th</sup>. The plan is have a luncheon on October 26<sup>th</sup> at Creekside---also meeting there that morning. They are still working on whether to have a buffet or sit down dinner. The theme will be “Advocacy for Today and Tomorrow.” A booklet of accomplishments of GCSS legislature and members will printed.

**Fall Forums on Future For Seniors** – Barbara asked Charles to make the report. The committee met briefly at the last meeting. Tentative recommendations: go forward, broad objectives, follow-up with past forums, development and strategy of February session, dialog with community leaders, and involve DHS staff too. The next meeting is July 16<sup>th</sup> and an update will be given at the July meeting.

**July GCSS Agenda** – Items: Cathy/James, standard reports, lunch, mid-term evaluations (priority areas or over all committee/commission operations and feedback). Discussion about having a breakout of the committees for this purpose in the afternoon, and then September discuss the mid-term evaluations.

**Other Items—Good of the Order**

None.

***Adjourned at 12:18 p.m.***