



Step 1

Your name: _____

Your current address: _____
Street Unit# City, State ZIP

A phone number we can reach you at: _____ () _____

Step 2

Let us know if you'll need help with your utilities this winter. Please check one of the following boxes:

- I currently have a past-due notice or shut-off notice from the utility company and/or fuel provider that I use to heat my home. *[Go to Step 3.]*
- I do not currently have a past-due notice or shut-off notice from the utility company and/or fuel provider that I use to heat my home, but I will need assistance paying for my utilities and/or the fuel sources that will heat my home this winter. *[Go to Step 3.]*
- I do not need assistance paying for my utilities and/or the fuel sources that will heat my home this winter. I understand that at this time I am turning down assistance that I might be eligible for, and that I can contact my housing coordinator later if I change my mind. *[You're done with this form. Please send it back to us in the envelope provided.]*
- My rent includes all of the utilities and/or fuel sources that will heat my home this winter. Therefore, I don't need LIEAP assistance. *[You're done with this form. Please send it back to us in the envelope provided.]*

Step 3

Update us regarding your household:

Has your income changed more than \$200 per month since your last OHOP certification?

- Yes No

Has anyone moved into or left your household since your last OHOP certification?

- Yes No

Does anyone live with you other than the members of your household (like a roommate)?

- Yes No

[Go to step 4.]

Step 4

You're done with this form. Please send it back to us in the envelope provided with a copy of the last utility bill you received.

Please return this form in the envelope provided no later than December 31, 2006!