

OUTREACH EVENT ENCOUNTER FORM*

*Use this form at each outreach event to collect client-level information for **Outreach to Recruit Into CTRS, Outreach to Recruit Into IDU OHROCS, IDU OHROCS Needle Exchange (NEX) & Other OHROCS Services.**

OUTREACH EVENT INFORMATION	
DATE	/ /
EVENT LOCATION	
EVENT DURATION	___ HOURS ___ MINUTES
INTERVENTION TYPE (CHECK ONE)	OUTREACH TO → <input type="checkbox"/> CTRS <input type="checkbox"/> OHROCS <input type="checkbox"/> NEX <input type="checkbox"/> OTHER OHROCS SERVICES
WORKER NAME / ID #	

This form best used for one-on-one outreach and NEX. For small group presentation outreach, you may want to collect this demographic information using anonymous checklist surveys collected at end of presentation, then transferred to this form.

RISK POPULATION (CHOOSE ONE)	TALLY	Total # at Event
MSM		=
IDU		=
MSM / IDU		=
SEX INVOLVING TRANSGENDERS		=
HETEROSEXUAL		=
OTHER/RISK NOT IDENTIFIED		=

GENDER (CHOOSE ONE)	TALLY	Total # at Event
MALE		=
FEMALE		=
TRANS (M2F)		=
TRANS (F2M)		=
OTHER		=

AGE (CHOOSE ONE)	TALLY	Total # at Event
UNDER 13		=
13-18		=
19-24		=
25-34		=
35-44		=
OVER 44		=

ETHNICITY (CHOOSE ONE)	TALLY	Total # at Event
HISPANIC/LATINO		=
NOT HISPANIC / LATINO		=
UNKNOWN		=
DECLINED		=

RACE (CHOOSE ALL THAT APPLY)	TALLY	Total # at Event
AMERICAN INDIAN / ALASKA NATIVE		=
ASIAN		=
BLACK / AFRICAN AMERICAN		=
NATIVE HAWAIIAN / OTHER PACIFIC ISLANDER		=
WHITE / CAUCASIAN		=
OTHER		=

HIV STATUS (CHOOSE ONE)	TALLY	Total # at Event
HIV+		=
HIV-		=
UNKNOWN TO CLIENT		=
NOT ASKED		=

HCV STATUS (CHOOSE ONE)	TALLY	Total # at Event
HCV+		=
HCV-		=
UNKNOWN TO CLIENT		=
NOT ASKED		=

MATERIALS DISTRIBUTED	TALLY	Total #	MATERIALS DISTRIBUTED	TALLY	Total #
MALE CONDOMS		=	EDUCATIONAL MATERIALS		=
FEMALE CONDOMS		=	SAFER SEX KITS		=
BLEACH		=	REFERRAL CARDS / LISTS		=
SAFER INJECTION KITS		=	ROLE MODEL STORIES		=
OTHER (Specify)		=			=

ACTIVITIES OCCURRING DURING EVENT		TALLY # OF TIMES	Total #
REFERRAL TO:	HIV Testing		
	HCV Testing		
	HEP A & B Vaccination		
	STD Testing		
INFORMATION ON:	HIV Trans & Risk Reduction		
	HIV Risk Free Behavior		
	Other STDs		
	Viral Hepatitis		
INFORMATION ON THE AVAILABILITY OF:	HIV Testing		
	PCRS		
	Social Services		
	Medical Services		
DEMONSTRATION OF:	Condom/Barrier Use		
	Risk Red. For IDU		
	Negotiation & Communication		
	Decision Making		
	Disclosure		
	Other		
PRACTICE:	Risk Red. For IDU		
	Negotiation & Communication		
	Decision Making		
	Disclosure		
	Other		
COUNSELING ON:	Sexual Risk Red.		
	IDU Risk Red.		
	HIV Testing		
	HCV Testing		
	STDs		
	Disclosure		
	Partner Notification		
	HIV Med Adherence		
	Other		

ADDITIONAL DATA COLLECTION FOR Needle Exchange Programs				
NEEDLES	TALLY		Total #	
IN			=	
OUT			=	
EXCHANGING FOR	TALLY	Total #	How Many Others?	Total #
Self Only			TALLY	
Others Only				
Self & Others				
LOCAL VARIABLES	TALLY		Total #	
			=	
			=	
			=	
			=	
			=	
			=	
			=	

HELPFUL DEFINITIONS	
CTRS	Counseling, Testing & Referral Services
OHROCS	Oregon Harm Reduction Outreach & Care Services. Includes needle exchange (NEX) & other OHROCS Services.
Other OHROCS Services	Includes risk reduction counseling, delivery of harm reduction materials, basic health promotion & medical care referral, appropriate referrals to HIV, HCV, and STD screening & testing.
Outreach to Recruit Into CTRS	Outreach services taken directly to where a target population/community is situated to seek to enroll or refer at-risk individuals for HIV testing.
Outreach to Recruit Into OHROCS	Outreach services taken directly to where a target population/community is situated to seek to enroll or refer at-risk individuals for OHROCS, including NEX and/or other OPHROCS Services.
Ethnicity	Ethnicity & race are separate and independent categories. This means that everyone is classified as both a member of one (or more) of the five race groups AND ALSO as either Hispanic or non-Hispanic.
Trans (M2F & F2M)	Transgender : M2F = Birth sex is male, current gender expression and/or identity is female. F2M = Birth sex is female, current gender expression and/or identity is male.