



**DEPARTMENT OF HUMAN SERVICES  
EMERGENCY MEDICAL SERVICES & TRAUMA SYSTEMS  
EMS FOR CHILDREN ADVISORY COMMITTEE MINUTES**

**March 2, 2007  
Portland State Office Building  
10:00 AM**

**Present:** A. Leigh Bass Avery, Merlin Curry, Robert Walters, Jane Burke (teleconference), Sandra Dunbrasky, Garth Meckler, David Spiro, Scott Shepherd

**Absent:** Mary Barnum, Cindy Cristofani, Sharon Stapleton, Steve Myren, Pam Bessler, Gina Craven, Mike Howell

**DHS Staff:** Susan Werner

1. The meeting was called to order by David Spiro. The committee was reminded that there is a no smoking policy. The minutes from the December 8, 2006 meeting were read and Scott Shepherd made a motion to approve the minutes as distributed. Robert Walters seconded the motion. There was unanimous approval.
2. **Current Business**
  - a. **EMSC Coordinator Position:** Ms. Werner advised the committee that the job description is under revision. Portions that were previously assigned to a registered nurse will have to be reassigned within the department, as clinical expertise is required for portions of the quality improvement and technical assistance job requirements. Likewise, some of the portions of the Public Health Nurse 2 position (Trauma Coordinator) will have to be reassigned to the EMSC Coordinator Position. All job requirements must be reviewed and approved by Human Resources, and must meet strict guidelines. Likewise, there are regulatory and technical assistance functions that should be provided to hospitals and prehospital providers by the section as it relates to the clinical care of pediatric patients.

Discussion: David Spiro commented that he has identified a potential candidate for a non-nursing job description. Committee members suggested that members of the committee can take on some of the responsibilities for clinical expertise that are in the Public Health Nurse 2 position description. Ms. Werner explained that there are certain administrative and regulatory functions that an advisory board member does not have the authority or responsibility to assume, therefore those job functions must be either deleted or assumed by another DHS staff member.

**Action: Ms. Werner will continue to re-evaluate and revise the job description until it complies with one of the job categories that have the same pay range as the Public Health Nurse 2.**

**b. Meeting Schedule for 2007**

Meetings will be held in conjunction with the State EMS Committee Meetings with the exception of the September meeting, which will coincide with the EMSC Conference.

Meeting Dates: June 8; October 19 - Friday evening dinner meeting 6:00 pm during the conference; December 7.

**c. 2007 EMSC Grantees Meeting**

The current EMSC Federal Grant includes attendance at the 2007 Grantees Meeting by 3 members of the EMSC Committee. Ms. Werner will attend the meeting for the State of Oregon. Members who were interested in attending included Mary Barnum, David Spiro and Leigh Bass Avery. Ms. Werner suggested that the EMSC Program Manager attend, should the position be filled by that time. The grant also wants a family advocate. However, Mr. Howell has not attended the meeting of late, and it was suggested that other family members of the community be approached for committee membership.

**Action: Ms. Werner will communicate with interested parties and will complete necessary governmental paperwork.**

**d. AED Advocacy – Gina/Mary**

Report was deferred. Mary and Gina will report during the June meeting.

**Action: Ms. Barnum stated that she would contact Lauren to see if she could attend the meeting. Committee members asked that Dr. Spiro contact Dr. Daya to request an educational segment regarding new standards and new machines available to public and private providers.**

**e. Pamphlet – Robert Walters**

Ms. Werner reported that the pamphlet is under edit by the printing department.

**f. 2007 EMSC Conference**

Committee members discussed potential speakers for the conference.

Preconference:

- Merlin Curry stated that he would approach Paul LeSage to see if he would adapt his “Critical Response” lecture for a 4 hour evening Pre Conference event.
- Additional topic could be pain management in children. Committee members noted that the pain management preconference in 2005 was well attended and was very well received. Perhaps the same speaker could provide a preconference and provide a lecture during the main conference.

Conference:

Ms. Werner reported that we normally contract with 2 national speakers and 10 local speakers for the conference.

Theme: Communication / Emergency Communications

- Sandy Dunbrasky suggested a segment about preparing local communities for large disasters, with focus on working as a team and creating an emergency system within your community
- Dr. Christofani – children with special care needs
- Gina Craven – committee member and National ACLS faculty will provide a PALS update – with a research focus on the science that was used to develop the standards
- EASY I O and/or several kinds of IO devices that are available to use in the pediatric population
- Advanced Simulators – lecture about using them as an educational adjunct and breakout sessions using the simulators

**Action: Committee members will contact potential speakers and will e-mail results to committee membership.**

**g. EMSC Listserve - Steve Myren**

**a. Tabled**

**h. Open Committee Membership positions**

Ms. Werner discussed the 2 positions that are open and the appropriate method for identifying and appointing a new committee member. Committee members must be nominated and nominations must be forwarded to DHS for appointment by the State Public Health Director. Efforts to appoint representation from all ATAB regions must be assured. At the present time, regional membership is as follows: ATAB 1: 4 members; ATAB 2: 4 members; ATAB 3: 1 member; ATAB 5: 2 members; ATAB 6: 1 member; ATAB 7: 0 members; ATAB9: 2 members. Thus, ATAB regions 3 and 7 are underrepresented in committee membership and efforts to recruit in those regions is necessary.

- a. Family Representative
- b. Pediatric physician

**Action: Ms. Werner will post open positions on the website and will actively solicit membership through e-mail, ATAB, STAB hospital, and EMS to identify potential candidates for the two open positions.**

As there was no other business, the meeting was adjourned.