



**DEPARTMENT OF HUMAN SERVICES
EMERGENCY MEDICAL SERVICES & TRAUMA SYSTEMS
EMS FOR CHILDREN ADVISORY COMMITTEE**

**Friday, December 8, 2006
Portland State Office Building
Portland, OR**

Present: A. Leigh Bass Avery, Mary Barnum, Cindy Cristofani, ,
Merlin Curry, Steve Myren, Robert Walters, Gina Craven,
Scott Shepherd, Garth Meckler, David Spiro

Absent: Mike Howell (excused), Sharon Stapleton (excused),
Sandra Dunbrasky (excused), Jane Burke (excused)

DHS Staff: Susan Werner

1. Call to Order

The meeting was called to order at 9:07 AM by David Spiro,
Chairperson.

a. No Smoking Policy

The No Smoking Policy was reviewed by D. Spiro.

b. Approval of Minutes

Scott Shepherd made the motion to accept the minutes as distributed.

Mary Barnum seconded the motion and the motion was passed
unanimous vote.

2. Old Business

a. EMSC Coordinator Position

Susan Werner reported that the position of EMSC Coordinator remains open. The Department of Human Services has continued their recruitment efforts to fill the Public Health Nurse 2 position without positive results. Ms. Werner has requested the Department of Human Resources to assist in identifying other job descriptions that could lend themselves to a reclassification of the position, noting that there are very few job descriptions that pertain to development of a program that has a

clinical basis (pediatric patient care) that does not require a medical practitioner at some level. There was discussion regarding alternative professional backgrounds that might make a candidate successful in this position.

Action: Ms. Werner will report on progress in hiring this very important position.

b. 2007 EMSC Grantees Meeting

The EMSC Grantees Meeting will occur during the second quarter of 2007 (date still unknown at this time). Ms. Werner stated that the grant provides funding for 1 staff member, 1 committee member and 1 family advocate. If the family advocate cannot be identified to attend, a second committee member can attend.

c. 2007 EMSC Conference

The 2006 EMSC Conference has been a great success thus far. Attendees exceed 300 persons. Approximately 52% are RNs, 48% are EMTs.

Action: Informational only

d. Pamphlet

Members of the committee discussed the option of producing a pamphlet that would outline what the EMSC Advisory Committee is, the objectives, as well as some of the activities that the advisory committee has undertaken. Additionally the pamphlet could list some of the local resources available around the state. **Action: Leigh Bass-Avery will spearhead this initiative.**

e. Review of the 2006 Federal EMSC Grant objectives

The 2006 Federal EMSC Grant Objectives were reviewed. Ms. Werner noted that the 2007 EMSC Federal Grant is due in November. In past years, a significant portion of the grant supported the EMSC Coordinator position, as it will in the 2007 grant. This provides stable funding should the 2007 legislature decrease general funds that support the EMSC program.

Action: Ms. Werner will distribute the draft of the grant for review.

3. New Business

a. Resignations

Mr. Curry tendered his resignation as chairperson of the EMSC Committee effective immediately. Although Mr. Curry will continue as a member of the committee, he stated that he is unable to provide the time necessary to foster growth in the EMSC objectives to the extent that he feels necessary as chairperson. Members of the committee discussed their interest in this position.

Dr. Helen Miller tendered her resignation as a member of the EMSC Committee, effective immediately. Dr. Miller has been a contributing member from the inception of this committee. Dr. Miller cited limitation of time as the reason for her resignation. Members of the committee noted their appreciation of her work with the committee and wished her well in her DMAT activities.

Action: Further discussion between membership and Ms. Werner is necessary. Ms. Werner will entertain nominations for the chair.

Membership

b. 2007 EMSC Conference

Ms Werner stressed the importance of starting the planning process for the 2007 EMSC Conference within the next month. Members suggested that the conference return to Seaside. Ms. Werner will find out if there are any dates available for the conference in Seaside in October, 2007.

Action: Members suggested that Ms. Werner arrange a conference call on October 27 at 12:00 noon to further discuss conference activities and potential speakers.

c. Managing School Emergencies II

Ms Werner noted that the Managing School Emergencies I was a great success for school nurses. This objective was repeated in the 2006 Federal Grant objectives, and is tentatively scheduled for mid-January, 2007.

Action: Ms Werner will keep members apprised of this initiative.

As there was no further business, the meeting was adjourned.

Meeting: Conference Call- October 27 @ 12 noon.

Agenda items:

Meeting dates for 2007

Conference site, date, speakers

**DEPARTMENT OF HUMAN SERVICES
EMERGENCY MEDICAL SERVICES & TRAUMA SYSTEMS
EMS FOR CHILDREN ADVISORY COMMITTEE MINUTES**

**June 2, 2006
Portland State Office Building**

Present: A. Leigh Bass Avery, Pam Bessler (teleconference), Merlin Curry, Helen Miller (teleconference), Robert Walters, Jane Burke (teleconference), Gina Craven, Mike Howell, Scott Shepherd

Absent: Mary Barnum, Cindy Cristofani, Sandra Dunbrasky, Sharon Stapleton, Steve Myren

DHS Staff: Susan Werner

1. The meeting was called to order by Merlin Curry. The committee was reminded that there is a no smoking policy. There were no minutes recorded from the June 2, 2006 meeting. The minutes from the January 6, 2006 meeting were read and Robert Walters make a motion to approve the minutes as distributed. Gina Craven seconded the motion. There was unanimous approval.
2. **Current Business**
 - a. **EMSC Coordinator Position:** The position of EMSC Coordinator has been posted on the DHS website for 6 weeks. There has been no interest to date. Ms. Werner asked that members distribute the position description to those who may have interest in the position. The position will remain open until filled. Action: **Susan Werner will distribute the job description to Advisory Committee Members and will keep Advisory Committee advised of progress.**
 - b. **Interfacility Transfer Guidelines for Children:** The interfacility Transfer Guidelines will be presented to the State Trauma Advisory Board during the October, 2006 meeting. Merlin Curry will draft a letter of support to

accompany the draft guidelines. **Action: Merlin Curry will present to the October STAB meeting.**

- c. **2006 EMSC Conference:** The EMSC Conference is on target. The speakers are lined up; site accommodations have been firmed up. Members of the committee will be contacted to assist with preparations and the conference as they have in the past. **Action: Susan Harding to contact members for assistance as necessary.**
- d. **Pamphlet: Preventable Killers:** Members of the committee discussed several opportunities to provide education to the public common sources of injury and related injury prevention. One suggestion was a pamphlet regarding preventable killers that targets one injury per year. An additional educational opportunity would include the production of an Oregon-specific PSA for distribution throughout the state. **Action: Ms. Werner will identify process for producing a PSA through the state processes.**

3. New Business

- a. Membership: Pediatric Emergency Department Physician is vacant. **Action: Ms. Werner will contact physician groups to determine interest**
- b. Managing School Emergencies II: Ms Werner advised the committee that the Managing School Emergencies course was well-received and that a second course is an objective for the 2006 EMSC Grant. Mr. Curry offered the Clackamas Community College facility as the site for the course. **Action: Ms. Werner will keep the Advisory Committee informed of the progress.**
- c. **Oregon Safekids.** Adrienne Green and Lisa Millet gave an overview of the DHS Injury Prevention Program and the Oregon Safekids Program. There was discussion that the Safekids Network might be a feasible conduit for distribution of Injury Prevention information as well as information about the EMSC Advisory Committee. Committee members were quite clear that it is absolutely imperative for the EMSC Advisory Committee and the DHS EMSC Program develop programs that support name recognition of the EMS for Children program and initiatives.

As there was no further business, the committee was adjourned. The next meeting will be held on October 6, 2006 at the State EMSC Conference.