



Oregon

Theodore R. Kulongoski., Governor

Department of Human Services

Health Services

800 NE Oregon Street

Portland, OR 97232-2162

503-731-4030 Emergency

971-673-0520

FAX 971-673-0555

If you would like this
information in an alternate format,
please contact EMS (971) 673-0520

Internet: <http://www.oregon.gov/DHS/ph/ems>

IMPORTANT: NEW BACKGROUND CHECK INFORMATION-PLEASE READ CAREFULLY

Dear Recertification Applicant:

The Department of Human Services, Public Health Division, Emergency Medical Services & Trauma Systems Program is responsible to regulate the Emergency Medical Services and Trauma Systems programs for the State of Oregon. The Division requires a fingerprint based criminal history check in accordance with ORS 181.537(2) and (3).

If you have resided or worked outside the state of Oregon for 60 or more consecutive days in the past five years, you are required to complete an out-of-state criminal history check. Military personnel may submit a copy of their DD214, if it has been issued to you within the past 180 days in place of a fingerprint based criminal history check.

****If you have previously been fingerprinted for a criminal history check with our office and have not since been outside of the state for 60 or more consecutive days you do not need to submit a fingerprint card.***

In order to receive your State of Oregon EMT certification in a timely manner please make sure all information on the fingerprint card is complete and accurate. Take the card to your local law enforcement agency to complete the fingerprinting.

The fee for processing your fingerprint card is **\$47.25**. The check should be made out to: DHS/EMS. This fee is non-refundable. Please include your payment and fingerprint card with your application. Applicant's can write one check for their application fee and fingerprint fee as follows:

| | |
|---------------|----------|
| Basic: | \$87.25 |
| Intermediate: | \$112.25 |
| Paramedic: | \$167.25 |

PLEASE NOTE: If your application will be submitted by your agency and your agency **does not** pay this fee, you will need to submit a separate personal check or money order along with pages #3 and #4 of your recertification application.

Fingerprint checks usually take seven to ten business days to complete.

If you have any questions please feel free to contact the EMS Office at 971-673-0520.

***Note:** If you work or attend school outside the state of Oregon and return home each night to Oregon, this is considered a reasonable commute and you do not have to submit fingerprints.