

ORCHIDS Workgroup Decisions Document (Accompaniment to Minutes) from March 28, 2007

Discuss Client Info Tab and Case Tab Changes; Creation of “Insurance” IOI

Cyndi Durham and Ruth Helsely introduced some changes that state staff made to the Client Info Tab, Case Tab, and IOI section of the mock forms. These changes were based on feedback from pilot sites and affect the forms for Babies First!, CaCoon, and MCM.

Final Proposal(s) with Vote Tally:

“Is there anyone that can’t live with proposed changes to the Client Info Tab in Babies First!, CaCoon, and MCM? (No=Unanimous)

Is there anyone that can’t live with adding the IOI “Insurance” to the Babies First!, CaCoon, and MCM? (No=Unanimous)

Is there anyone that can’t live with adding the “Date Referred” to the Case Tab of Babies First!, CaCoon, and MCM? (No=Unanimous)

Decisions:

- **Proposed changes will be made to the Client Info Tab in Babies First!, CaCoon, and MCM.**
- **The IOI “Insurance” will be added to Babies First!, CaCoon, and MCM.**
- **“Date Referred” field will be added to the Case Tab of Babies First!, CaCoon, and MCM.**

Discuss Remaining “Item to Be Dropped”

The group discussed and voted on the 17 remaining fields that had been proposed for dropping from forms.

Initial Proposal: Drop the “Client’s Immunization Status” field from Visit Tab 1.

Programs/Forms Affected: CaCoon only

Final Proposal(s) with Vote Tally:

“Is there anyone that can’t live with keeping the “Client’s Immunization Status” field on the CaCoon form?” (No=Unanimous)

Decision: “Client’s Immunization Status” field remains on the CaCoon form.

Initial Proposal: Delete the entire “Current with Specialty Care Box.”

Programs/Forms Affected: CaCoon only

Final Proposal with Vote Tally:

Delete the “Current with Specialty Care” box from the CaCoon form.

(and) Add a “Well Child Care” IOI to CaCoon that is identical to the (proposed) Babies First! IOI on the mock form.

(and) Leave the “Access to Medical Care” IOI on the CaCoon form as it is currently. (Yes=Unanimous)

Final Proposal with Vote Tally:

Delete the “Current with Specialty Care” box from the CaCoon form.

(and) Add a “Well Child Care” IOI to CaCoon that is identical to the (proposed) Babies First! IOI on the mock form.

(and) Leave the “Access to Medical Care” IOI on the CaCoon form as it is currently. (Yes=Unanimous)

Decision: Delete the “Current with Specialty Care” box from the CaCoon form. Add a “Well Child Care” IOI to CaCoon that is identical to the (proposed) Babies First! IOI on the mock form. Leave the “Access to Medical Care” IOI on the CaCoon form as it is currently.

Initial Proposal: Delete the IOI “Confidence” in CaCoon.

Programs/Forms Affected: CaCoon only

Final Proposal with Vote Tally:

Should the IOI “Confidence” be deleted from CaCoon? (Yes=Unanimous)

Decision: Delete the CaCoon IOI “Confidence.”

Initial Proposal: Delete the IOI “Community Resources” from CaCoon.

Programs/Forms Affected: CaCoon only

Final Proposal with Vote Tally:

Should the IOI “Community Resources” be deleted from CaCoon?

(No=Unanimous)

Decision: CaCoon IOI “Community Resources” remains on form.

Initial Proposal: Delete the IOI “Financial Resources” from CaCoon.

Programs/Forms Affected: CaCoon only

Decision: Delete the “Financial Resources” IOI from CaCoon. Add a training issue to the Parking Lot about how to use the “Advocacy” intervention in the “Community Resources” IOI.

Parking Lot: Train users to use the “Advocacy” intervention under the “Community Resources” IOI to capture work around helping families find specialized services and support. (Example: diapers for a five-year-old.) This needs to be included in the manual, also.

Initial Proposal: Drop the last two outcomes in the “Oral Health” IOI (“No abnormal development” and “Secondary condition.”) and all interventions associated with these outcomes.

Programs/Forms Affected: CaCoon only

Final Proposal with Vote Tally:

Delete the outcome, “Secondary condition,” from the second section of CaCoon’s “Oral Health” IOI. Add the outcomes, “At risk for abnormal development” and “Abnormal development.” Retain the existing outcome, “No abnormal development.” Delete all the interventions from the second section except “Individual Teaching” and “Case Management.” (Yes=Unanimous)

Decision: Delete the outcome, “Secondary condition,” from the second section of the CaCoon “Oral Health” IOI. Add the outcomes, “At risk for abnormal development” and “Abnormal development.” Retain the existing outcome, “No abnormal development.” Delete all the interventions from the second section except “Individual Teaching” and “Case Management.”

Initial Proposal: Delete the field “Time” on Visit Tab 3 of CaCoon.

Programs/Forms Affected: Both BF! and CaCoon

Final Proposal with Vote Tally:

Leave the “Time” field in CaCoon (Visit Tab 3). (Yes=Unanimous)
Leave the “Time” field in Babies First! (Visit Tab 4). (Yes=Unanimous)

Decision: The “Time” field remains in CaCoon (Visit Tab 3). The “Time” field remains in Babies First! (Visit Tab 4).

Initial Proposal: Delete the “Other” value from the drop-down list field “Perinatal Risk Factors.”

Programs/Forms Affected: MCM only

Decision: The “Other” checkbox remains in the “Perinatal Risk Factor” field of the MCM form. Delete the fill-in line next to the “Other” checkbox. Train

and include in the manual that the “Other” checkbox can be defined on a county-by-county basis.

Parking Lot: Since each county will define what checking “Other” means within their agency, there will need to be some training around use of the “Other” checkbox in the “Perinatal Risk Factors” field of MCM. Train and include in the manual that checking the “Other” checkbox has a specific meaning in certain counties.

Initial Proposal: Delete the “LMP” field in MCM.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone that can't live with having the “LMP” field remain on the MCM form? (No=Unanimous)

Decision: The “LMP” field remains in MCM.

Initial Proposal: Delete the MCM IOI “Interpersonal Violence (IPV).”

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with keeping the IPV IOI on the MCM form?
(No=Unanimous)

Decision: The IOI “IPV” remains in MCM.

Initial Proposal: Delete the “Alcohol/Substance Abuse” IOI from MCM.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with keeping the “Alcohol/Substance Abuse” IOI on the MCM form? (No=Unanimous)

Decision: The IOI “Alcohol/Substance Abuse” remains on the MCM form.

Initial Proposal: Delete the IOI “Tobacco Use,” i.e., delete the outcomes “No history of smoking” and “Recent history of smoking”; delete all associated interventions.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with the IOI “Tobacco Use” remaining on the MCM form? (No=Unanimous)

Decision: The IOI “Tobacco Use” remains on the MCM form.

Initial Proposal: Delete the field, “Other household smokers? Y/N” from the MCM form.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with having the field “Other household smokers? Y/N” remaining on the MCM form? (No=Unanimous)

Decision: The field “Other household smokers? Y/N” will remain on the MCM form. Train staff on the purpose of collecting this data.

Initial Proposal: Delete the field, “Age when formula or solids first introduced,” from MCM’s Postpartum tab.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with deleting the field (“Age when formula or solids first introduced”) from the MCM Postpartum tab? (Yes=6; No=8; Ambivalent=1)

Decision: Due to a lack of consensus, defer this decision to the April 11 meeting.

Initial Proposal: Delete the field “Date Pregnancy Ended” from the MCM form.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with keeping the field “Date Pregnancy Ended” on the MCM form? (No=Unanimous)

Decision: The field “Date Pregnancy Ended” will remain on the MCM form.

Initial Proposal: Reword the MCM field “If Pregnancy Outcome Not a Live Birth.”

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can’t live with the current wording of the field “If Pregnancy Outcome Not a Live Birth”?

Decision: The field “If Pregnancy Outcome Not a Live Birth” will remain unchanged on the MCM form.

Initial Proposal: Delete the field “Was client lost to follow-up?” from the MCM form.

Programs/Forms Affected: MCM only

Final Proposal with Vote Tally:

Is there anyone who can't live with keeping the field "Was client lost to follow-up?" on the MCM form? (No=Unanimous)

Decision: The field "Was client lost to follow-up?" will remain on the MCM form.

New Items for Parking Lot

- Cyndi Durham will talk to a research analyst regarding whether or not staff should update the "Income" field on the Client Info Tab. Since fields on that tab capture just one moment in time, she will find out if it would be preferable to train staff to update the income field or to allow the field to display the income reported at intake.
- Maureen McNamer will report back to the group whether any of the billing reports track claims by individual client.
- Train users of CaCoon to use the "Advocacy" intervention under the "Community Resources" IOI to capture work around helping families find specialized services and support. These needs go beyond insurance coverage. (An example would be diapers for a five-year-old CaCoon client.) This needs to be included in the manual, also.
- Since each county will define what checking "Other" means within their agency, there will need to be some training around use of the "Other" checkbox in the "Perinatal Risk Factors" field of MCM. Train and include in the manual that the "Other" checkbox can be defined on a county-by-county basis.
- Train staff on the purpose of collecting data around secondhand smoke exposure and the fact that having other smokers in a pregnant woman's household is a barrier to quitting.