

March 15, 2004

Dear School Medical Provider,

On March 8, 2004, CMS approved the cost calculation format for School-Based Health Services for the 2003-2004 school year. Cost calculations will be based on the actual audited costs from the 2002-2003 school year. This format is the only applicable format for SBHS in Oregon. All SBHS providers are required to submit their costs using this format.

In order for DHS and school providers to comply with CMS under the new format and for DHS to establish the maximum allowable rates for each discipline, DHS must receive costs on or before March 31, 2004. DHS will calculate the new rates and school providers will be notified when the rates go into effect.

School providers that have questions, require assistance for this process or are not able to submit their costs to DHS on or before March 31, 2004, please contact:

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Thank you for your patience during this transition phase for SBHS from OMAP to the FFP Unit. We look forward to supporting you for this worthwhile endeavor and the service you provide to Oregon's children in the educational setting.