



# CPMS<sup>1</sup> Messenger

a timely newsletter for those completing the CPMS forms

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## Questions? Give us a call



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## *Out with the Old, In with the New*

### **Please, no more old forms**

Many of you are still using the new A&D CPMS paper forms. Actually, these forms are not so new, as they were introduced in July 2007. These forms have a revision date of “07/07” in the bottom right hand corner. Thank you for using the new forms.

Occasionally, we get some old forms sent to us. We need you to use the new forms. If you need to order more forms, please contact your AMH contact person (resource list on the left side of this page). We ask that you recycle any old forms.



During our latest Data Unit meeting I was asked to let everybody filling out paper forms know that the best result can be achieved by using a blue ink ballpoint pen.

If you would like to make a fresh new start in the New Year, we would be delighted if you decide to completely do away with the paper and start using our small, convenient, bug free, fully automated computer application we call E-form (electronic forms). Your AMH contact person will process the request.

## **CPMS Trainings!**

Beginning in spring we will be traveling across this great state. We look forward to meeting all of you. These trainings give us an opportunity to not only provide instruction, but also to receive feedback and get ideas from you. The trainings will focus on the paper forms in the morning hours. Then we will move to electronic forms (E-Form) in the afternoon. Attendance at the training is free and up to 8 hours of Continuing Education Units (CEU) are awarded to attendees. This is an opportunity for all to learn the correct way to send us information on the clients they serve. Let your contact know if you want to take the training.

<sup>1</sup> Client Process Monitoring System (data system for mental health and chemical dependency treatment services).

### 3 –Year \*\* Report and MMR issues

It is beginning to feel like a TV-Soap. I wrote last month I had one more reminder about the report, but I lied. Here is another one.

We sent out the report last September to 171 providers and as of 12/11/2008 only 54 have replied with a response regarding closure of the episodes marked on the MMR.

We know times are busy and challenging but we would like you to pay close attention to your MMR report and make sure it truly reflects all the clients that are in your programs.



Another question we often receive about the MMR report is the fact that when a termination form has been sent in it will show up on the following months MMR. This is because the report is run before the termination is processed. If it shows up more than once, contact Dianna or your AMH contact.

### BHIP Update

(By Janelle Jegglie, BHIP Business Analyst)

Greetings to all the CPMS providers I have worked with over the years. I miss talking to all of you but I am really enjoying my new challenges working on the Behavioral Health Integration Project. In July, I wrote an article about BHIP and what we were planning to do. Some of those plans have been accomplished and we wanted to bring the community providers up-to-date.



Because of State rules, BHIP needed to have a Quality Control and Planning (QC&P) vendor on board to assist in many tasks. BHIP has chosen Fox Systems, Inc. to be our QC&P contractor. They officially began work on October 20, 2008. They will help us make sure that the system we purchase will work for the Oregon State Hospital (OSH) system, and later, the community. Fox Systems' initial to do list looks like this:

- ◆ Help prioritize the requirements
- ◆ Review BHIP project plans for completeness;
- ◆ Help write the official software request for proposals.

The first task has been completed. A functional requirements prioritization meeting was held on November 18<sup>th</sup> on the OSH campus. Thirty-six people participated in this one-day process. Prioritizing requirements is vital because no single electronic charting system will provide 100 percent of the functionality that is needed. The second and third tasks are in process now.

As I stated in my previous article, the community portion of BHIP is scheduled to occur once we implement at OSH. But we feel it is important to keep you informed of our process and progress. If you have any questions about BHIP, please email [bhip.project@state.or.us](mailto:bhip.project@state.or.us).

**Next month: Update on Quality Assurance selection and software Request for Proposals.**

Thank you for taking the time to read through this newsletter. If you have ideas or questions you want addressed in future newsletters, please let me know. – Piet Vermeer, Research Facilitator, AMH, 503-945-5960 or [piet.j.vermeer@state.or.us](mailto:piet.j.vermeer@state.or.us)