

TIPS & TECHNIQUES



A SFMS Desk Manual

R*STARS: OTHE.7

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ITEMS THAT MAY LEAD TO A CLASS MISMATCH

“EBK CLASS MISMATCH - When trying to reverse, adjust or record a collection or payment amount for a document in the document financial table, the classification elements input must equal the classification elements of the reference document.”

There are thirteen different elements either included on or underlying the transaction that must be identical on both the current document and the reference document in order to “match” and process on the document financial table. These elements are:

- 1) Index
- 2) Agency Number
- 3) Org Code on the 24 Index Code Profile
- 4) Agency Budget Org Level indicator on the D23 Fund Profile
- 5) “Appropriation” Fund Control Level indicator on the D23 Fund Profile
- 6) Program Code from the 26 PCA Profile
- 7) PCA
- 8) Agency Budget Program Level indicator from the 26 PCA Profile
- 9) Appropriation Number
- 10) Appropriation Year
- 11) D22 Appropriated Fund Number and D23 Fund Number
- 12) D23 Agency Budget Fund Control Level indicator
- 13) Sub grantee

Of course, not all of these items may be on every transaction; however, any of them that **are** part of the document record must match, or error code EBK will issue.
