HIRE System Referral – Part II

Applicant Name: Last	First	MI	Client SSN:	Referral Date
Smith	Joe	B	000 - 00 - 0001	7/1/01

Counselor Name: Last	First	MI	Counselor Phone:
Heilesen	Karen		(541) 967-2022

Counselor Address	Counselor E-mail Address
Vocational Rehabilitation Division, 1400 Queen Avenue	Karen.Heilesen@state.or.us

City	State	Zip
Albany	OR	97321

DAS Recruitment Specialist Use Only	List below, the classifications the applicant is seeking to be qualified for (positions do not have to be open for applications, at this time). The applicant and counselor should work together to decide appropriate classifications. The applicant's PD100 must reflect all experience and/or training required in the minimum qualifications of State of Oregon classifications to become qualified.	
❒	Classification Number: 5130	Classification Title: Child Support Agent
❒	Classification Number: 0321	Classification Title: Public Service Representative 1
❒	Classification Number: 6658	Classification Title: Human Resource Specialist 2
❒	Classification Number: 6605	Classification Title: Human Services Assistant 1
❒	Classification Number: 0102	Classification Title: Office Assistant 2
❒	Classification Number: 0103	Classification Title: Office Specialist 1
❒	Classification Number:	Classification Title:
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Example