

Suggestions Finalized From July 2005 - June 2007

SUGG #	NAME and IMPLEMENTING AGENCY	SAVINGS/ AWARD
14592	Eric Foucht, Department of Forestry <i>Allow small "chip and saw" mills who can use raw material that is smaller than what is normally offered for sale in standard timber sales to do first-entry thinning, remove excess low value wood and generate positive cash flow to the state (6/07).</i>	\$0 <i>pen/pencil set</i>
15262	Garett Bates, ODOT / Support Services <i>Worked with local company to custom make a kit with all the seals and O-rings needed to rebuild a leading front wheel drive motor for \$165/kit, rather than pay manufacturer for rebuilt motor (\$5,355) (5/07).</i>	\$21,930 <i>\$2,193</i>
15160	Tricia Patel, Department of Revenue <i>When 243 form is received from taxpayer claiming a refund due, have Suspense Unit issue refund in claimant's name instead of deceased's name, and attach 243 form to tax return (3/07).</i>	\$1,492 <i>\$75</i>
15242	Brian Stephen, Department of Corrections <i>Move basic training site for Tactical Emergency Response Team to Camp Rilea (3/07).</i>	\$20,055 <i>\$1,003</i>
15274	Cliff Walters, Department of Corrections <i>Use group speed dial to allow Control to push one button and group call an entire shop (all staff phones), to be answered by first available staff (3/07).</i>	\$0 <i>coffee mug</i>
14731	Mark Kittel, ODOT / Technical Services <i>Use the Xerox machine in Reprographics to scan bridge drawings into compressed TIFF files at the time the signed mylars are reduced to half-size, since they can be generated simultaneously without additional effort (2/07).</i>	\$3,950 <i>\$395</i>
15162	Jennie Anderton, Employment Department <i>Change mail delivery address for field offices from post office box to street address, so staff no longer have to pick up mail from post office box (1/07).</i>	\$8,894 <i>\$1,311</i>
15182	Linda Carillo, ODOT / Driver & Motor Vehicle Services <i>Revise DRIVE TEST APPOINTMENT Form 735-6591 to include fees for drive test/license/upgrade, and emphasize reminder section with bold print (11/06).</i>	\$0 <i>coffee mug</i>
15051	Glen Kirkpatrick, ODOT / Rail Division <i>Stop sending railroad crossing application letters and proposed orders via certified mail, as it is not required by law, and only send final orders via certified mail (10/06).</i>	\$320 <i>pen/pencil set</i>
15296	Norman Cooper, ODOT / Motor Carrier Transportation <i>Streamline processing of MCEO citations by automatically imaging approximately 150 citations/warnings per day for viewing throughout the state, requiring no further development, document handling or manual imaging (10/06).</i>	\$620 <i>pen/pencil set</i>
15112	Smith/Bates, Department of Consumer & Business Services <i>Upon completion of all but "unsatisfactory" pawnbroker on-site examinations, have examiners leave the report with pawnbroker at conclusion of on-site examination (9/06).</i>	\$861 <i>pen/pencil set</i>
15111	Nancy Haakenson, ODOT / Motor Carrier Transportation <i>Use Printing Division's electronic print order system for mass mailing of bridge restriction notifications (8/06).</i>	\$0 <i>pen/pencil set</i>
15250	Ann Webber, ODOT / Communications <i>Created educational brochure on post-traumatic stress disorder (7/06).</i>	\$0 <i>water bottle</i>
15067	Benjamin/Staebler, DHS / Children, Adults & Families <i>Have receptionists notify case workers by e-mail when contacted by other states to verify Oregon benefits for clients applying out-of-state, so Oregon case workers know to close the case and avoid overpayments (6/06).</i>	\$0 <i>water bottle</i>
15089	Carol Helton, Department of Consumer & Business Services <i>Streamline clerical functions in WCD/RDRSS by reassigning central clerical staff to report to program managers for whom they provide clerical support (6/06).</i>	\$85,324 <i>\$5,000</i>
15271	Trace Andrew, ODOT / Driver & Motor Vehicle Services <i>Revise form 735-6485 DEALER CHECKLIST to include another line for total fee paid and check number (6/06).</i>	\$0 <i>notepad</i>

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15289	Patricia Wood, Legislative Administration <i>Improve signage for 3rd floor meeting/hearing rooms which must be accessed by going through the House/Senate galleries (6/06).</i>	\$0 coffee mug
15251	Petter Sutton, Employment Department <i>Use magnetic vehicle signs to advertise to local businesses and job seekers (5/06).</i>	\$0 pen/pencil set
14860	Darlynn Lara, DHS / Children, Adults & Families <i>Create a warning flag on ELGR screen for adopted children to avoid inputting their biological name on insurance information (4/06).</i>	\$0 note pad
14986	Dan Wright, ODOT / Technical Services <i>Use a combination of rubber and steel bits on snow plows (steel bits to cut through the snow/ice in traffic lane, and rubber bits on outside edges to keep from damaging lane lines) (4/06).</i>	\$365,656 \$5,000
15097	Salvo/Herold, Department of Consumer & Business Services <i>Have video tapes copied at DCBS rather than sending them to ODOT for copying, saving time and money (4/06).</i>	\$186 pen/pencil set
15232	Richard Espey, ODOT / Driver & Motor Vehicle Services <i>Remove 78 computer printers from maintenance contract and instead pay time and materials costs if/when they need repair (4/06).</i>	\$23,786 \$2,379
15026	Heather Archambault, ODOT / Driver & Motor Vehicle Services <i>Access the Polk Motor Vehicle Registration Manual and Polk Title Book Revision Service via internet instead of purchasing these books each year (3/06).</i>	\$687 pen/pencil set
15256	Wesley Nash, ODOT / Driver & Motor Vehicle Services <i>Label box on LOST TITLE APPLICATION for Oregon title number so it is not left off (3/06).</i>	\$0 water bottle
14850	Jerry Leavitt, ODOT / Region 2 <i>Turn off flood lamp that lights up a slide area where rock screen protection was installed, eliminating the need for lighting (2/06).</i>	\$16 pen/pencil set
15122	Gary Delco, ODOT / Region 1 <i>Designed a post puller for use by 2 employees to pull posts by themselves, where previously it took 3 workers and a front-end loader (2/06).</i>	\$0 pen/pencil set
14699	William Halsne, ODOT / Driver & Motor Vehicle Services <i>Revise Memorandum of Receipt (MR) form to include collecting of commercial driver license test fees, and do away with the TFR used for that purpose (1/06).</i>	\$0 note pad
14737	Nancy Watson, ODOT / Driver & Motor Vehicle Services <i>Revise form 735-6604 GUIDELINE FOR REINSTATEMENT to add check-off box for DUUI treatment completion certificate (1/06).</i>	\$0 mouse pad
14903	Bold/Hallock/Hokit, Employment Department <i>Instead of sending Employers Handbook with new employer packets, reference where to find it and request one on the web site if needed (1/06).</i>	\$10,180 \$509
15143	Sandi Nardi, ODOT / Driver & Motor Vehicle Services <i>Install hazardous waste units in restrooms for safe disposal of syringes (11/05).</i>	\$0 notebook
15222	Sandra Moser, Housing & Community Services <i>When posting jobs through TeamSite, enter specific file path as a custom Employment left navigational link, with agency acronym at the end, and include in agency job announcements so job can be posted to both agency web page and state jobs page through use of only one TeamSite template (12/05).</i>	\$276 pen/pencil set
15237	Jennifer Lynn Scott, Military Department <i>Establish separate FED-EX shipping account for federal sister program that had been using Military's account for their shipping (12/05).</i>	\$33,280 paperweight
15234	Sheri Nees, Department of Administrative Services <i>Stop automatically printing agency certifications for closed job announcements, and instead use existing web-based system to print certs when requested by agency (11/05).</i>	\$7,900 \$785

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14798	R.D. Mitchell, Department of Justice <i>Manually delete multiple receipts for the same case number and combine payments into only one receipt line (10/05).</i>	\$121,844 \$5,000
14938	Sam Coy, DHS / Health Services <i>Audit Kaiser pharmacy claims over past several years to attempt to recover funds inappropriately paid because of erroneous billing procedures (10/05).</i>	\$175,000 \$5,000
15198	Damewood / Elledge / Gaskill, Department of State Lands <i>Came up with alternative solution to renovating residential structure into bunkhouse, through the purchase and installation of two yurts, for a better solution at lower cost (10/05).</i>	\$47,810 \$5,000
14831	Terry Gallagher, Department of Agriculture <i>Eliminate alpha/numeric pagers in lieu of text messaging through existing cell phones (9/05).</i>	\$1,200 \$120
15063	Sarah Kay Lien, ODOT / Driver & Motor Vehicle Services <i>Make restriction letter form 735-6624B available in forms section of ODOT intranet so field offices can complete it electronically (9/05).</i>	\$0 note pad
15151	Joe Murphy, Department of Revenue <i>Purchase systems furniture from eBay public auction at a fraction of the cost (9/05).</i>	\$110,801 \$5,000
13093	Samuel Davila, Employment Department <i>Modify computer screen that displays potential employers to avoid customer having to scroll down to view employer's name (8/05).</i>	\$0 coffee mug
14878	Bryan Goodman, Department of Corrections <i>Replace metal clipper blades on inmate barber clippers with plastic attachments at much lower cost (8/05).</i>	\$2,523 \$252
15071	Nancy Watson, ODOT / Driver & Motor Vehicle Services <i>Put continuous traveler information on the DMV web page (8/05).</i>	\$0 water bottle
15106	Rogers/Herron, Department of Corrections <i>Switch to "Cozy Blankets" as standard issue for inmates instead of current wool or cotton blankets (8/05).</i>	\$33,436 \$3,344
15150	Sharon Dahle, Department of Housing & Community Services <i>Set up e-mail list of owners, agents, on-site managers, etc., so updates to Section 8 program rules and regulations can now be communicated via e-mail (8/05).</i>	\$26,095 \$2,538; pen/pencil set
15164	David Bennett, Department of Justice <i>Helped create a program for new Batch Log Application which allows Receipting Unit and Reconciliation Unit staff to log, manage and track check and cash batches through the whole process (8/05).</i>	\$13,172 \$659
14645	Michael Washington, Department of Justice <i>Stop sending monthly bills/statements to child support obligors who are paying via automatic wage withholding, unless they ask to continue receiving billings or a payment is missed (7/05).</i>	\$26,592 \$2,659