

**STATE OF OREGON
DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)**

APPLICATION FOR SMART COMMUTER PROGRAM

Return to:

Dept. of Administrative Services
State Parking Office
1225 Ferry Street SE U100
Salem OR 97301-4281
Telephone: (503) 378-5090
FAX: (503) 378-2157

Program Summary:

The Smart Commuter Program supports DAS goals to reduce traffic and parking demand, improve air quality, and reward state employees who leave their cars at home and use transit, bike or walk to work more than half their work days. This program also welcomes employees with a State of Oregon free bus pass, employees who ride the SMART bus from Wilsonville, vanpool, commuter bus or who ride transit into the Capitol Mall from any park and ride lot. This program is available to permanent, temporary and contract State employees.

Employees who lease parking or who are registered in a carpool are not eligible for this program.

Program Benefits:

- Occasional parking pass - Participating employees working in the Capitol Mall or Salem downtown area receive parking permits valid for two days each month in case they need to drive. The permits are issued by the State Parking office and allow all day parking at 2, 3, 4 and 10 hours meters at state lots and on the city streets of Salem.
- Coupon book - Cherriots Rideshare provides an annual merchant coupon book for all the Smart Commuters.
- Guaranteed Ride Home - Participants who live within the Salem-Keizer Transit District boundary are eligible for a guaranteed ride home. State Parking will reimburse an employee for a taxi ride home or to the place of emergency within the Salem-Keizer Area Transit District boundaries if the employee or a family member has an illness or severe crisis that requires leaving work immediately. The Employee must obtain a receipt from the taxi company, have their supervisor approve it and send it to State Parking for reimbursement. Cherriots Rideshare Program also offers an emergency ride home to a wider geographic area through many state agencies. Check with the Rideshare office for details at (503) 371-7665 or outside Salem (888) 323-7665.

Print Name _____ **Employee ID#** _____
Last First MI

Agency Name _____ **Agency Number** _____

Agency Division/Section _____

Agency Address _____
Street/City/Zip

Telephone / Ext _____ **E-Mail** _____

HOW DO YOU COMMUTE TO WORK? (mark all that apply):

I certify that more than half of my work days, I use Cherriots/SMART Vanpool/Commuter Bus bike walk.

My work schedule is _____ days per week.

By my signature below, I certify that I commute to work as stated above and that I do not rent parking, nor am I registered as participating in a carpool. If I change my commuting habits and no longer qualify for the Smart Commuter Program, I will notify State Parking and return any unused parking permits. I understand that fraudulent use of program incentives may result in citation, prosecution and/or exclusion from the Smart Commuter Program. ORS 276.591-594, OAR Chapter 125, Division 90, Salem Revised Code 102.915, 102.990, 102.995.

Signature _____ **Date** _____