

MINUTES

Chief Information Officer Council



Meeting Date: August 19, 2008

Attendees: Bob DeVyldere, Don Altermatt, Vikie Bailey-Goggins, Ben Berry, Brian Rhodes, Rick Howard, Doug Juergensen, Lloyd Lowry (for John Koreski), Trygve Larson, Julie Pearson, Curt Pederson, Dugan Petty, Steve Poland, Royce Trammel (for Dorothy Oliver), Herb Riley, Baron Rodriguez and Jon Debban (for Troy Rutten)

EISPD Staff: Sean McSpaden, Scott Riordan, Darren Wellington, Nick Betsacon, Cy Smith, Charlene Wood, and Ed Arabas

Guests: Matt Keenan (ODFW), Jack Doyle (DHS) and Melissa Canfield (DAS SPO)

Bob DeVyldere called the meeting to order at 2:00 p.m.

Approval of Minutes – Bob DeVyldere

The July 29, 2008 minutes were approved as presented by the members. Charlene will follow up with the SDC about the SunGard contract on the web.

ERP/Enterprise Architecture Update – Revised Presentation – Ben Berry

Ben presented the updated ERP/Enterprise Architecture (EA) presentation to the CIOC members. The presentation was about the alignment of EA and ERP. Ben provided an overview of the current state of ERP/EA. A DAS POP was submitted for 2009 -11 that requested the creation of an EA and standards program. The agency directors in 2004 and 2006 documented the need for effective, enterprise-level planning and IT alignment. The 2007 -11 Enterprise Information Resource Management Strategy (EIRMS) Management calls for the Enterprise business, technical architecture and standards. If the POP is approved by the Legislature, EA and Standards program would begin July 2009. DAS and ODOT have signed an interagency agreement to collaborate on the ERP.

At past EA updates concern was raised that there was a lot of work going in the policy and requirements and not a lot of product. There is opportunity for the agencies to provide information or use the information in the three core areas.

Five of the twelve scheduled engagements with vendors have been completed. Contact Ben for further information on the scheduled vendor demonstrations. The EA/ERP presentation is available at: http://egov.oregon.gov/DAS/EISPD/ITIP/docs/CIOC/Handouts/EA_ERP_Program.ppt

PC/Laptop Procurement Status – Sean McSpaden & Nick Betsacon

Nick reported a workgroup has been formed at the request of the CIOMC. Nine agencies are participating in the workgroup to create an options analysis by the end of September. The workgroup is scheduled to meet every Wednesday through the end of September. Sean thanked Darren Wellington, Nick Betsacon and the workgroup members for their work.

IT Asset Inventory and Management Policy – ITAM Workgroup Recommendation – Request for Endorsement – Sean McSpaden

Sean requested and received CIO Council endorsement for DAS Director adoption of the revised ITSM policy and associated documents. No further comments were received after the documents were resent to the CIOC. The number of mandatory attributes was changed from 16 to 8. Agencies will be able to report either asset tag numbers or serial numbers or both as unique asset identifiers. Inkjet printers are excluded as an asset subtype for reporting purposes. The IT Asset Inventory agency coordinators will need to be identified by the agencies in September.

The policy and additional information is available at: http://egov.oregon.gov/DAS/EISPD/ITIP/ITAM_index.shtml

Roundtable

Rick Howard – DHS – announced the MMIS implementation has been moved to December.

Ben Berry – ODOT – is looking for a succession planning model. Multnomah County is recruiting for a CIO and the City of Portland is recruiting for a Deputy CTO.

Royce Trammel – DCBS – E-permitting pilot site is being used by 20 plus jurisdictions. DCBS has plans to migrate the pilot site to the online site. XML has been awarded the contract for E-permitting.

Baron Rodriguez – Education – is in the midst of adopting a data governance model. Baron has been outreaching to the districts that are struggling to meet the requirements for “the no child left behind” act. Baron shared the resources on how to use the data that is available to the districts. Baron requested more information about the changes to the QA process. Sean responded that the CIOC indicated that we move forward to establish a QA statewide price agreement. More information will be available at a later date on the purpose and process of the agreement.

Curt Pederson – OUS – reported that GOSCON is bigger and better this year. The dates of the event are October 20 – 23, 2008. Additional information can be found at: <http://goscon.org/infopage>

Brian Rhoades – OAGITM - reported the annual OAGITM summer conference would be held August 26 - 29, 2008 at Eagle Crest Resort. For more information visit: www.oagitm.org

Julie Pearson – SOS – has completed their strategic plan and is working on completing initiatives. The virtualization of the systems has been completed. Undergoing a policy review to bring them up to date. The BCP is almost completed.

Steve Poland – Agriculture – finished agriculture license renewal process on the new system. Starting to work on an animal identification project.

Jon Debban – Employment – working on building a common registration application to interface with iMatch. Employment has hired a new security manager.

Trygve Larson – Parks – Friday is the kick off day for the State Fair.

Theresa Masse – DAS ESO – announced that DAS/BCP will be transitioning to the DAS/ESO. The Incident Response policy will be issued in the near future.

Doug Juergensen – Fish and Wildlife – is celebrating the one year anniversary of ODFW’s Point of Sale (POS) system. 1.6 million transactions have been completed using the new POS.

Natural Resources Cabinet Meeting Brief – Cy Smith

Cy Smith introduced Jimmy Kagan, Institute for Natural Resources. Jimmy reported that the Natural

Resources Cabinet has made a decision to form a workgroup. The workgroup will develop a strategic vision for the use and leverage of information, develop an integrated information architecture for natural resources, inventory and assess existing information systems and evaluate the 2009 POPs for the natural resources information projects. Currently there are 33 data and monitoring POPs with a total dollar value of \$ 21,000,000. The Natural Resource agencies are seeking alignment between the workgroup and DAS. Cy reported that the members of the workgroup have not yet been identified.

GIS Software Standard Implementation – Cy Smith

Cy reported that a price agreement would be created that will include an exception process for non ESRI software. The Oregon Bulletin has published the GIS software standard implementation plan. Agencies currently using nonstandard GIS software can be granted a “grandfather” exception to the statewide GIS software standard. At the time of license renewal for the nonstandard GIS software, the agency will be required to develop and submit a business rationale document to justify its continued use of the nonstandard GIS software. Upon the acquisition of non standard software, the State CIO would grant an exception to the state GIS software standard if the agency submits a compelling business rationale. DAS will be available to assist in the development of the business rationale document and will provide the appropriate templates and models.

Cy reported that a detailed ESRI inventory followed by a non ESRI software inventory has been completed. The software inventory will be used to create a baseline. The exception process will be reviewed with the stakeholders. After the exception process is reviewed Cy will hold further presentations with the agencies.

Additional GIS information is available at, <http://oregon.gov/DAS/EISPD/GEO/index.shtml>.

Oregon Department of Fish and Wildlife – Oregon Hunting Access Map – Doug Juergensen & Matt Keenan

Doug introduced Matt Keenan, Access and Habitat Coordinator. Matt provided an overview of ODFW's Hunting Access Website <http://www.dfw.state.or.us/resources/hunting/map/index.asp>. The database was created (using the base layers of Google) to provide hunters with the needed information about the area and the species hunted. The site provides the user with a description of the area, acreage, species hunted, viewing guide, special regulations, contact information, other resources, regional hunting report, map and directions.

Bob adjourned the meeting at 4:00 p.m.

Next meeting:

September 16, 2008

2 - 4:00 p.m.

Forestry Department

2600 State Street

Tillamook Room