

CIO Management Council

April 9, 2008

approved 04/22/2008

Attendees: Dugan Petty, Ben Berry, Rick Howard, John Margaronis, Bret West, Sandy Jefferson, Curt Amo and Kathryn Naugle

EISPD Staff: Ed Arabas, Nick Betsacon, Sean McSpaden Paula Newsome, Scott Riordan and Charlene Wood

Others Present: Chris Mahoney, Lena Ferris, Denna Coleman (SPO), Jack Doyle Dennis Wells (DHS) and Tim Avilla (ODOT)

Approval of Minutes – Dugan Petty

Dugan Petty called the meeting to order at 10:30 a.m. The February 27th and the March 26th minutes were approved by the members.

Status Report – Chris Mahoney

Chris Mahoney (SPO), reported on the need to re-solicit the Large Account Reseller and “Shrink-wrap” software contracts currently awarded to ASAP. The contracts are set to expire late summer but will probably be extended for an additional 6 months or so to allow for any required transition time if a new vendor is selected. SPO is targeting late May or early June for the release of the RFP.

Chris would like to establish a small group of no more than 7 people to: serve as an evaluation committee; to gather agency input; and to help develop an RFP. One special area of interest is the value-added services that should be included in the RFP for the next contract. SPO would also like feedback on what has gone well and what has not gone well under the current agreements. Evaluation committee members should be agency staff who are both familiar with the contract and who can represent the software acquisition needs of their agency.

Sean McSpaden volunteered to work with Chris and suggested it would be helpful to send out the list of available software titles that are on the contracts. Contact Chris Mahoney if you have further questions.

Action: EISPD will work with Chris Mahoney to seek participation from the CIO's agencies. EISPD will collect the names and provide them to the State Procurement Office.

Action: Chris Mahoney to forward the list of available software titles to Charlene Wood for distribution to the CIOMC.

Enterprise IRM Strategy Tactical Plan Forum – Sean McSpaden

Dugan said the CIOMC had asked EISPD was to create options that could be used to determine the resource impact to the agencies of implementing the tactical plan. We want to assess resource impact for agencies and EISPD. We need to focus on defining key enterprise priorities.

Sean distributed a handout that outlined and described the three core options for the forum. The first option is a half day session that would be focused on discussion of the tactical plan. The second option would be a full day session led by the program leaders. The third option would be a session per month each focused on a single initiative. In the third option subjects would be staged over time.

Dugan pointed out that we need to understand the allocation of the agencies resources to better understand how to prioritize the strategy. This would allow us to narrow the scope of key activities that agencies have resources for and are willing to support.

Kathryn thinks there are varied degrees of relative value. We need to talk about what the three most important things are that are going on in the state right now and how they align with this plan. Rather than go into detail about the resources required in this plan right now maybe we need to look at the tactical plan, think about the most important thing in that plan, and collectively figure out where we want to spend our enterprise efforts.

Scott pointed out the strategy was developed out of a series of interviews with agency directors based on their business needs. He pointed out the enterprise IRM strategy was a mid-level solution – the functionality needed to conduct enterprise activities. The CNIC reviews helped shape this iteration of the enterprise strategy. Scott noted the sustainability of concepts between the 2002, 2005 and 2007 strategies.

Dugan summarized by saying rather than take the existing plan and investing time and effort to review each of the 15 objectives in detail and assess the level of agency resources that are available for each objective and set priorities, it would be better to move into the refresh of the new strategy and resulting action plan. Let us move into developing a strategy refresh plan.

Rick stressed the point that we have to look at prioritization and resource allocation from the agency and enterprise level because they each have a different set of priorities. Agencies have internal needs, and also the desire to participate at the enterprise level. We need to look at how these activities add value.

John said that refreshing what is on the top of our list is important and what is important across the state today. If you looked at this as a six year project and you are in year three, you should be looking at the project to see if the assumptions haven't changed. The new security policies have made a big impact on the agencies life. As business conditions change it makes sense to reevaluate where you are and refocus on what things are important today. It does not necessarily mean that what you are working on today is not still important; it means you might have to re juggle priorities around a bit.

John noted that if CIO's engage in the priority setting sessions he then would like to have the opportunity to review the information with his agency before making a decision. One of the key areas of importance to the Lottery is disaster recovery.

Dennis highlighted the three priorities security, disaster recovery and SDC stabilization. As we focus on specific tactical initiatives, i.e., security and SDC stabilization, we must be mindful of the other initiatives identified in the tactical plan. There are foundational, prerequisite, or complimentary tactical initiatives that must be executed or completed to ensure the viable success of other initiatives. An example would be if we do not effectively "architect" the SDC (business, information, technical, security, and solution) to achieve stabilization.

Dugan said in summary we have done all we need to do on the tactical action forum options. We begin looking at how to refresh the strategy and also look at developing a tactical plan for the strategy that is more focused.

Roundtable – All

John Margaronis reported that Lottery has been in the newspaper recently. An article was written about the acceptable use policy. The impact has been overstated. Lottery has provided staff with acceptable use training session.

Bret West reported that DAS is following up on the IRMD reorganization. A number of DAS administrators will be involved in the conversation. Bret will keep Dugan informed of any enterprise implications.

Ben Berry reported ODOT has managed to carve enough money out of their budget to run a skeleton crew for the ERP project. ODOT is working smarter with less money. ODOT is collaborating with the SDC on a service catalog and making headway.

Dugan Petty reported that the Enterprise Security Office is finalizing the Identity and Access Management (I&AM) business case. As soon as the business case is completed Dugan will have a conversation with the DAS Director and then report back to the CIOMC. The SDC in partnership with EISPD is hosting a *Creating Agency IT Budgets for the 2009-11 Biennium Forum* this morning. The Incidence Response policy is ready to be shared with the agency heads following ESOs policy review process.

IT Service Management – Dugan Petty & Bret West

Dugan will dedicate the next CIOMC meeting to discuss the future of the IT Service Management pilot. The SDC plays an important role in the discussion. We have invited Julie Bozzi and Bryan Nealy to attend. Ben would like to extend the invitation to all the CIOs.

Action: Schedule ITSM as a full agenda item at the CIOMC meeting on April 22, 2008.

Action: Invite Julie Bozzi and Bryan Nealy to the CIOMC meeting on April 22, 2008.

Enterprise Architecture Program Status – Tim Avilla

Tim Avilla sought and received recommendation from the CIOMC to request endorsement from the CIO Council.

The Enterprise Architecture (EA) core team has completed the 2009-11 EA Policy Option Package. An EA Awareness event was held in November 2007, with an interstate group of presenters and an illustrious panel. The third TOGAF training was scheduled and completed by eight architects. Ben noted ODOT is supplying a summer intern to assist the EAS core team.

One of the key factors in the EA Program is business-side involvement. Business involvement has increased but we are still not there yet. Dugan suggested that Tim Avilla present the EA Iteration 2 to the ABSD for their weigh-in. Scott said we have a draft enterprise business reference model and are ready to have the conversation.

Action: EA will seek CIOC approval at the CIO Council meeting on April 29, 2008.

Action: Tim Avilla will request to present at a future ABSD meeting.

Dugan adjourned the meeting at 12:00 p.m.