

# HOW TO LOOK UP A RATE

**1. When was the project first advertised for bid?**

For purposes of compliance with Oregon’s prevailing wage rate laws, the rates in effect at the time the bid specifications are first advertised are those that apply for the duration of the project. (See OAR 839-025-0020(6) for information about projects using a CM/GC.)

**2. What type of work is being performed by the employee?**

Using the booklet, Definitions of Covered Occupations, find the definition that most closely matches the actual work being performed by the worker. If you have any questions about work classifications, contact BOLI at the number below.

**3. Where is the work being performed – what region?**

Find the occupation in the correct region pages associated with the county where the project construction is taking place.

**4. Is there a rate listed next to the classification?**

If so, use it. The prevailing wage rate is made up of an hourly base rate and an hourly fringe rate; it is the combination of these two amounts that must be paid to the worker.

**5. If the book directs you to “See Appendix,” go to the back of the book and use the rate listed in the Appendix pages.** It may include a group number and/or zone pay. Zone pay is added to the base rate.

**6. Apprentices** must be paid the full fringe rate in those regions where the appendix rate does not apply. However, if the book directs you to "See Appendix," and the worker is registered in a bona fide apprenticeship program, **you may contact BOLI at (971) 673-0839** for the applicable hourly fringe rate.

**7. If you still don’t know CALL BOLI at (971) 673-0839.**

For specific information or questions regarding the prevailing wage law, you may obtain a “Prevailing Wage Rate Laws” handbook by contacting the nearest Oregon Bureau of Labor and Industries office listed below. An order form is at the back of the booklet.

BOLI Office Locations		
Eugene	1400 Executive Parkway, Suite 200 Eugene, OR 97401	(541) 686-7623
Medford	119 N Oakdale Ave Medford, OR 97501	(541) 776-6270
Portland	800 NE Oregon St., #1045 Portland, OR 97232	(971) 673-0761
Salem	3865 Wolverine St. NE, Bldg. E-1 Salem, OR 97305	(503) 378-3292