



CHILD LABOR UNIT, #1045
BUREAU OF LABOR AND INDUSTRIES
800 NE OREGON STREET
PORTLAND, OREGON 97232-2180
Telephone: (971) 673-0836
Fax: (971) 673-0769

OFFICIAL USE ONLY

Proof of Age _____
Date _____
Staff Initials _____
Certificate # _____

EMPLOYMENT PERMIT APPLICATION FOR MINORS UNDER 14

INSTRUCTIONS TO PARENT OR GUARDIAN

1. Complete front side of application.
2. Employer must complete reverse side.
3. Return completed application to the Bureau of Labor and Industries.

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NOTE: A REGISTERED BIRTH CERTIFICATE OR OTHER PROOF OF AGE MUST ACCOMPANY THIS APPLICATION.

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Minor's Name _____
(First) (Middle) (Last)

Sex _____ Birth date _____

Street Address _____

City and State _____ Zip _____

Phone _____ Birthplace _____ Age _____ Grade _____

School Currently Attending _____ Location _____

Parent or Guardian Signature _____ Date: _____

Printed Name of Parent or Guardian _____

Street Address _____ Phone _____

City and State _____ Zip _____

INSTRUCTIONS TO PROSPECTIVE EMPLOYER

A permit cannot be issued unless all blanks are answered completely.

- 1. Is the business solely owned by the minor's parent(s)? Yes No
- 2. Is your business regulated by the Federal Wage and Hour Law ("FLSA")? Yes No
(If yes, STOP HERE unless the minor is employed by the minor's parent(s). Minors under 14 are prohibited from working in establishments regulated by the FLSA unless employed by their parents.)

3. Are alcoholic beverages dispensed or served on the premises of your establishment?
 Yes No (If yes, STOP HERE minors under 14 may not be employed.)

4. Firm name _____

5. Street Address _____ Phone _____

6. City and State _____ Zip _____

7. Type of business _____

8. Exact duties to be performed _____

9. Rate of pay \$ _____

10. Total hours to be worked per day _____ Per week _____ Total days per week _____

11. Specify hours of work on **weekdays**: From _____ To _____

12. Specify hours of work if employed on **weekends**: From _____ To _____

Note: Minors under 14 years of age may not be employed before 8:00 am or after 6:00 pm unless they are employed by their parent(s) under a special permit issued by the Wage and Hour Commission, in which case they may be employed to work as late as 9:00 pm.

13. Length of meal period _____ Length of rest period _____

Application completed by _____

Title _____ **Date** _____

Separate Employer Certification

_____ will be continuously supervised
(Name of Minor)
by a responsible adult.

(Signature of Employer or Representative)

(Date)