

**OREGON STATE APPRENTICESHIP AND TRAINING COUNCIL
RULES AND POLICY SUBCOMMITTEE**

November 30, 2011

Meeting Summary

Michael McFall, Chair

I. The meeting was called to order at 9:45 am

II. Introductions

Mike Pollock, Trades Employee
Mike McFall, Industrial Employee
Bob Ferguson, Industrial Employer

Paul Hill, Public Member
Nelda Wilson, Trades Employee
Robert Rogers, Public Member

Staff Members:

Stephen Simms, Director, Apprenticeship and Training Division (ATD)
Karen Dale, Apprenticeship Operations Manager
John Kersey, Internal Operations Manager
Paul Joiner, Apprenticeship Integration Coordinator
Larry Williams, ODOT Support Services Coordinator
Elaine Dibble, OSATC Recording Secretary

Apprenticeship Representatives:

Tamara Boyd, Portland
Maureen Pointer, Portland
Jeff Hauck, Bend
Roseanna Ayres, Medford

Loren Burnham, Salem
Richard Petersen, Portland
Bob Durston, Portland

Division Support Staff:

Azadeh Ryan

III. Welcome

IV. Correspondence

Letter from OSATC member Jason Landon stating his resignation from the Council due to time and schedule conflicts

V. Subcommittee Member Reports - None

VI. OSATC Task Force Reports

A. Administrative Rules and Policy Task Force

The task force proposed amendments that will bring OAR Chapter 839 Division 11 administrative rules into conformance with new state and federal regulations. A rules hearing follows under agenda item X.

New regulations will also require revision to the standards boilerplate; this can be accomplished administratively at a later date.

B. Affirmative Action Task Force

The task force will convene in **January 2012** to review selection issues. Recommendations are expected at the **June 2012** Rules & Policy Subcommittee meeting.

VI. Staff Reports

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A. Compliance

A status report of fourth quarter reviews was presented. The proposed 2012 compliance schedule will be available at the **December 2011** OSATC meeting.

B. BOLI-ODOT Supportive Services Project Status

Progress of the BOLI-ODOT apprenticeship support project was summarized. Those interested in responding to requests for proposals were advised to check the Oregon Procurement Information Network web site at www.oregon.gov/DAS/SSD/.

C. Oregon-SW Washington Elevator Industry JATC (MA 1047)

Committee representatives were cited to appear for failure to provide requested information to the Division regarding a complaint from a potential training agent. Committee representatives appeared and reported on their interactions with the employer, noting that they would evaluate requirements pertaining to participation as a training agent with the committee and Oregon regulations if a training agent application is submitted.

VII. Follow-up Reports from Previous Council Meetings

A. OR Dept of Corrections Report (MA 6040 Ratio)

The committee has submitted revised electrical standards reducing the ratio to 2:1 for new apprentices. The revised standards will be reviewed at the Standards Review subcommittee meeting. Existing apprentices will be allowed to work under the existing 3:1 ratio until December 31, 2013.

B. Selection Methods – Policies 23-26

Discussion was deferred to agenda item XI.

C. Council Policy Status – Policy 16

A discussion paper regarding geographical jurisdiction and reciprocity issues was presented. The information will be distributed to the apprenticeship community for review and comment, with recommendations for action expected at the **March 2012** Rules & Policy Subcommittee meeting.

VIII. Apprentice Appeal (Termination) – Sutton (NECA-IBEW Electrical JATC MA 1004)

Deferred to the **December 2011** OSATC meeting.

IX. Discussion Items

A. Effective Registration Dates for Apprentices and Training Agents

Original, signed registration agreements for apprentices and training agents must be received with committee minutes within 45 days per current administrative rule. All committees have been notified of this requirement

B. Reciprocity

1. Wages and Ratios

Draft guidelines will be presented at the **December 2011** OSATC meeting.

2. Employers in Good Standing

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Draft language defining good standing and recommendations for dealing with employers not in good standing in other states will be presented at the **December 2011** OSATC meeting.

C. Minimum wage increase

A few standards have first period apprentice wage rates that fall below the minimum wage increase effective January 1, 2012. These programs have been notified of the problem; those who do not take appropriate action to adjust starting wages for apprentices accordingly by January 1, 2012 will be cited to appear at the **March 2012** subcommittee meeting.

X. Administrative Rules Hearing – OAR 839-011-XXXX

Director Simms opened the hearing and accepted comments regarding the proposed revisions.

Proposed rules are available for review at www.oregon.gov/boli/. Deadline for public comment is December 21, 2011.

Comments received prior to December 15, 2011 will be incorporated for review at the **December 2011** OSATC meeting.

XI. Pending Subcommittee Items Requiring Additional Research

A. Selection Methods – Use of Exceptions/Alternating Employer Choice/Direct Entry

Discussion was tabled to the **March 2012** Rules & Policy Subcommittee meeting. A condensed report will be presented at the **December 2011** OSATC meeting, prior to the Affirmative Action Task Force review in **January 2012**.

B. Average Journey Wage – Analysis of Variances

Discussion was postponed to the **March 2012** Rules & Policy Subcommittee meeting.

XII. Council and Subcommittee Meeting Dates

4th Qtr Subcommittees	November 30, 2011	Portland State Office Building Rm 1A
4th Qtr Council	December 15, 2011	Northwest College of Construction
1st Qtr Subcommittees	February 29, 2012	Portland State Office Building Rm 1A

M/S/C to recommend approval of the proposed OSATC Meeting Calendar for 2012

XIII. Good of Apprenticeship

Mr. Simms announced that Executive Appointment Interest Forms can be obtained on the <http://www.oregon.gov/Gov/index.shtml> website for anyone interested in serving on the Council.

XIV. The meeting was adjourned at 12:25 pm.