

**APPROVED MINUTES**  
**STATE BOARD OF CLINICAL SOCIAL WORKERS**  
**Tuesday, July 10, 2007 -- 10:00 a.m. to 3:00 p.m.**  
First Floor Conference Room  
3218 Pringle Road SE - Salem, OR 97302

BOARD AND STAFF MEMBERS PRESENT: Mark Oldham (Chair), Simone Brooks, Sara Dehaan, Cheryl Price, Becky Rasmussen, Mark Troseth, Kyle Martin, (AAG), and Jon Langenwalter (Administrator).

DRAFT AGENDA

The Board begins its regular meeting 10:00 a.m. in a work session. The Impaired Professional Committee meets beginning at 8:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Administrator's Office to discuss pending cases, consult with legal counsel, and conduct interviews. The Impaired Professional Committee report to the Board is presented in Executive Session to discuss cases and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. The Consumer Protection Committee meets beginning at 9:00 a.m. in Executive Session (ORS 192.660[1][f][h]) in the Second Floor Conference Room to discuss pending complaints, consult with legal counsel, and conduct interviews. The Consumer Protection Committee report to the Board is presented in Executive Session to discuss complaints and other legal matters. Final actions regarding recommendations to the Board will take place in the Public Session of the Board meeting. Application files are reviewed in the public meeting until the balance of the Board members can join the regular meeting.

CALL TO ORDER - Mark Oldham.

ELECTION OF BOARD OFFICERS - Mark Oldham.

REVIEW/APPROVAL OF AGENDA

APPROVAL OF MINUTES - Approval of the June 12, 2007 Board Meeting Minutes.

MOVE TO EXECUTIVE SESSION: (Digital recording.)

CPC Report

IMP Report

Other items as necessary/Legal counsel.

PUBLIC COMMENT

LUNCH AGENDA - Staff Reports and Open Discussion.

COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.

OLD BUSINESS:

Practice Act Update: Mark Oldham

Rules Advisory Task Force: Mark Oldham

August, '07 Newsletter: Jon Langenwalter

NEW BUSINESS:

Request to Return to Active Status: Kathleen S. Lovrien (mail)

Etheline Farah (mail)

Request to Go on Inactive Status: Constance R. Coleman (today)

Information from ASWB: Becky Rasmussen

BUDGET UPDATE - As of 7/9/07, the current amount in the Board account held in the State Treasury was \$185,102.

CORRESPONDENCE

REVIEW AND DISCUSSION ON APPLICANT FILES

Consent Calendar

Special Review: Kate Hill

ADMINISTRATOR'S REPORT

ANNOUNCEMENTS AND ADJOURNMENT

1. CALL TO ORDER - Mark Oldham, Chair, called the meeting to order at 11:40 a.m.

2. ELECTION OF BOARD OFFICERS

- Mark Oldham informed the Board that the floor was open for nominations for the position of Board Chair for the July, '07-June, '08 Board year. Becky Rasmussen **nominated Mark Oldham to serve as Board Chair**. Cheryl Price **seconded the nomination which passed unanimously**.
- Mr. Oldham opened the floor for nominations for the position of Board Vice-Chair. Simone Brooks **nominated Becky Rasmussen to serve as Board Vice-Chair**. Mark Troseth **seconded the nomination which passed unanimously**.

3. REVIEW/APPROVAL OF AGENDA - Two items were added to New Business: Board Committee Assignments and Special Accommodations Request for ASWB Exam.
4. APPROVAL OF MINUTES - Simone Brooks suggested several wording changes to the Minutes that were distributed prior to the meeting. The Board accepted all of her suggestions. Cheryl Price **moved that the Minutes of the June 12, 2007 Board meeting be approved as changed.** Sara Dehaan **seconded the motion which passed unanimously.**
5. MOVE TO EXECUTIVE SESSION: [Business under authority of ORS 192.660(2)(f)(h)(k)]

Simone Brooks **moved to go into Executive Session.** Becky Rasmussen **seconded the motion, which passed unanimously.** The Consumer Protection Committee report was presented and discussed. The Impaired Professional Committee report was presented and discussed. Simone Brooks **moved to return to Public Session.** Becky Rasmussen **seconded the motion, which passed unanimously.** (Note: A digital record of the Executive Session is kept on the Board's main computer.)

6. PUBLIC COMMENT - None.
7. LUNCH AGENDA - Staff Reports and Open Discussion.
8. COMMITTEE REPORTS (Not all committees report or are required to report every month.) Budget, Consumer Protection, Impaired Professional, Continuing Education, Exam, Personnel, Public Information, Rules.
  - Consumer Protection - Simone Brooks presented the Committee report. She **moved to dismiss case #2007-04 due to no violation of rule or law.** Cheryl Price **seconded the motion which passed unanimously.**
  - Impaired Professional - Becky Rasmussen presented the Committee report. She **moved to dismiss Case #2006-07.** Mark Troseth **seconded the motion which passed unanimously.**
  - Continuing Education - Cheryl Price presented the Committee report. She told the Board that the Committee reviewed 8 requests from licensees to accept continuing education experiences that had not been approved by an acceptable accrediting body. The Committee approved 4, is requesting additional information on 2, denied 1, and approved 1 new study group. The Committee requested clarification from the Board concerning when to start counting the "90 days prior to renewal of a License" that's referred to in OAR 877-025-0005(5). The consensus of the Board was to count back from the day when a License would actually lapse.
  - Rules - Mark Troseth reviewed the various change to the Rules which had been made since the June meeting.

**(Note: Sara Dehaan left the Board meeting at this time due to a scheduling conflict.)**

9. OLD BUSINESS:
  - Practice Act Update: Elizabeth Buys reviewed the latest drafts of the Practice Act informational flyers she's been developing. Board consensus is that Registered Social Workers will need to pass the Oregon section of the Exam which relates to the Board's Code of Ethics. The Administrator will meet with Ree Sailors, the Governor's health policy advisor in the next couple of weeks to explain the Practice Act to her. Mr. Langenwalter will also seek her feedback concerning which agencies and legislators the Board needs to first approach to gain backing for the legislative proposal. Ms. Buys indicated that she will contact Mark Nelson, lobbyist, to solicit his support for the Practice Act. Mark Oldham will talk to

NASW/OR and maybe meet with their legislative committee or Maura Roache, the association's lobbyist to get them all on board to support the concept.

- Rules Advisory Committee: Mark Troseth told the Board the 8 people who had expressed an interest in serving on the Committee had all been invited to attend the first meeting which is set for Saturday, July 21, 2007 from 9-2:00 at the Board office. Mr. Troseth will chair of the Committee. Mark Oldham will also be present on behalf of the Board, as will the Administrator. The staff will mail the draft rules changes to Committee members in the next couple of days so they will have a chance to review them prior to the meeting. The Committee will be asked to determine how the proposed changes might affect people under the Board's jurisdiction. The Board will post the proposed rule changes on the website once they are ready for distribution.
- August, '07 Newsletter: Jon Langenwalter thanked the five Board members who had submitted articles for the upcoming newsletter. He hopes to distribute the newsletter prior to the August Board meeting.

#### 10. NEW BUSINESS:

- Request to Return to Active Status:
  - Simone Brooks **moved that the Board approve a request from Kathleen S. Lovrien to return to Active Status.** Mark Troseth **seconded the motion which passed unanimously.** Ms. Lovrien need not submit any CE credits since she had been on Inactive Status less than two years. [OAR 877-020-0055(1a)]
  - Becky Rasmussen **moved that the Board approve a request from Etheline Farah to return to Active Status.** Cheryl Price **seconded the motion which passed unanimously.** Ms Farah's License will be made Active once she has submitted 20 hours of CE credit since she had been on Inactive Status for more than two years. [OAR 877-020-0055(1b)]
- Request to Go on Inactive Status: Cheryl Price **moved to approve a request from Constance R. Coleman to go on Inactive Status.** Becky Rasmussen **seconded the motion which passed unanimously.** The Administrator will inform Ms. Coleman that the Board could not honor her request for a refund of renewal fees based on the reduced rate for Inactive Status since the laws and rules which govern Board procedures prohibit the refund of fees. [ORS 675.571(5) and OAR 877-020-0020(9)]
- Request for Special Accommodations for Taking the ASWB Exam: Becky Rasmussen **moved that the Board approve a request from Coleen Courson for special accommodations for the ASWB Clinical Exam based on the information she had provided the Board.** Simone Brooks **seconded the motion which passed unanimously.**
- Information from ASWB: The Board is choosing not to nominate anyone for ASWB awards this year.
- Committee Assignments: The Committees for the July, '07-June, '08 Board year will be the same as the previous year, with one exception: Cheryl Price will move from CPC to IMP and Becky Rasmussen will move from IMP to CPC. Mark Oldham will serve as Chair of the IMP Committee. The Board also decided that CPC and IMP will switch meeting times. The CPC meeting will start at 8:00 a.m. on Board meeting days and the IMP meeting will start at 9:00 a.m.

11. BUDGET UPDATE - As of 7/9/07, the current amount in the Board account held in the State Treasury was \$185,102.
12. CORRESPONDENCE - None.
13. REVIEW AND DISCUSSION ON APPLICANT FILES
  - Consent Agenda: Simone Brooks **moved that the Board approve the Consent Agenda as distributed for the meeting. seconded the motion which passed unanimously.** (See attached Consent Agenda.)
  - New Plans were approved for 7 Associates whose names are on the Consent Agenda (see attached). (7)
  - Plan Changes were approved for 6 people on the Consent Agenda (see attached). (6)
  - A Revised Plan was approved for 1 person on the Consent Agenda (see attached). (1)
  - Final Reviews were approved for 7 people on the Consent Agenda (see attached). (7)
  - LCSW Applications were approved for 2 people on the Consent Agenda (see attached). (2)
  - Special Review: Simone Brooks **moved that the Board approve the Plan of Supervision submitted by Kate Hill.** Cheryl Price **seconded the motion which passed unanimously.**
14. ADMINISTRATOR'S REPORT
15. ANNOUNCEMENTS AND ADJOURNMENT - The meeting adjourned at 2:30 p.m.

The next regularly scheduled Board meeting will be at 10:00 a.m. on Tuesday, August 14, 2007 in the First Floor Conference Room at the Morrow Crane Building, 3218 Pringle Road SE, Salem, OR 97302. At 8:00 a.m. on the same day there will be a meeting of the Consumer Protection Committee (in Executive Session) in the Second Floor Conference Room. At 9:00 a.m. on the same date there will be a meeting of the Impaired Professional Committee (in Executive Session) in the Administrator's Office. At 6:30 p.m. on the previous evening, (Monday, August 13, 2007) there will be a meeting of the Continuing Education Committee at Sancha Alley's home, 1793 Chukar Court, Salem, OR 97304.

**State Board of Clinical Social Workers  
Consent Agenda  
July 10, 2007**

**NEW LCSW'S (2)**

RENEE DANIEL  
MARY GARRETT

**NEW CSWA'S (7)**

MAURICE CAMBRIDGE  
SONJA FRY  
SARAH LEWIS  
JOHN MEYER  
LENA PAYNE  
KIMBERLY SEAVERT  
PAMELA SKIVER

## **FINALS (7)**

PATRICIA CAPRON  
DEBORAH JACKSON  
KERRY S NELSON  
CHRIS OLWINE  
SHAWNA RODRIGUES  
JOCELYN VAN HEE  
JENNIFER WARNER

## **PLAN CHANGES (6)**

MAUREEN SFERVICH  
MICHAEL BOYD  
NANCY BENNER  
JOHN ANDERSON  
EMILY SOMERVILLE  
DAWN YELK

## **REVISED PLAN (1)**

MARC ROTT

All the people listed in the above categories have met the necessary requirements to be approved by the Board of Clinical Social Workers Consent Agenda.

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Board Administrator

Date