

OREGON STATE AVIATION BOARD
Approved Meeting Minutes

May 19, 2005

Salem, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Board, a meeting of the Oregon State Aviation Board was held May 19, 2005 at the Oregon Department of Aviation, 3040 25th Street SE Salem, OR 97302.

Board Members attending included: Board Chair Mike Burrill; Vice Chair Steve Schreiber; Board Members via telephone, Jack Loacker and Amy Prutzman. ODA Employees in attendance included: Director Bob Hidley; State Airports Manager Charlie Riordan; Business Manager John Wilson; Fiscal Manager Jennifer Kellar; Aurora and Independence Airport Manager Tom Franklin; Fiscal Analyst Lori Warren and Receptionist Theo Butler. By request of ODA, Department of Justice Lynn Rosik Other guests in attendance included: Curry County Commissioner Ralph Brown; PAAM Member Ted Millar; CHI Joel Suggin; Flight Craft David Jennings; AOPA Member Mike Ferguson; AOPA-ASN-755 Volunteer Andy Anderson; Eugene APT Phil Groshong; OPA John Cox

1 CALL TO ORDER:

Chair Burrill called the meeting to order at 9:02 a.m.

2 ACTION ITEM: Agenda Adjustments Chair Burrill

There were no agenda adjustments to the agenda.

Chair Burrill requested each board member provide an update of their activity on behalf of ODA during the previous month. This will be a new agenda item beginning July 20, 2005.

Chair Burrill also requested an ODA employee join the Freight Advisory Committee.

3 ACTION ITEM: Approval of Minutes of the January 27, 2005 Meeting

Chair Burrill – I will entertain a motion to approve the minutes of the January 27, 2005 meeting of the State Aviation Board.

A motion was made by Vice Chair Schreiber, seconded by Board Member Loacker to approve the minutes of the January 27, 2005 meeting of the State Aviation Board.

The motion passed unanimously.

4 ACTION ITEM: Approval of Minutes of the March 16, 2005 Meeting

Chair Burrill – I will entertain a motion to approve the minutes of the March 16th, 2005 meeting of the State Aviation Board.

A motion was made by Board Member Loacker, seconded by Vice Chair Schreiber to approve the minutes of March 16, 2005 meeting of the State Aviation Board.

The motion passed unanimously.

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5 INFORMATION ITEM: Management Control Program

Director Hidley and ODA staff presented the Management Control Program, which contained slides concerning personnel, current issues, aviation legislation, airport inspections, employee training and development, airport construction projects, airport data, department equipment, pavement projects, air service, fiscal information and the Oregon Aviation Comprehensive System Plan. Director Hidley will establish a committee to research information towards reaching the ODA's Comprehensive System Plan Goal. The committee will not consist of State Aviation Board Members, but will invite key individuals from Tourism, Economic development, Community leaders, and Aviation Community to be on the committee. Board Member Prutzman expressed concern that the actual number of aircraft based in the MCP is incorrect. State Airports Manager Riordan will investigate the actual number of aircraft based at Oregon Airports and report his findings to Board Member Prutzman.

6 ACTION ITEM: Approval of Cape Blanco Easement

Curry County Commissioner, Ralph Brown, addressed the Board as to Curry County's reason for requesting an easement. Curry County has a piece of property on the east side of Cape Blanco airport they would like to clean and develop for future economic growth. ODA will complete a Mean Seal Level (MSL) study at Cape Blanco airport within 30 days, to find out if the threshold will need to be moved.

Chair Burrill – I will entertain a motion to direct staff to execute an easement, with Curry County to provide an easement across state property adjacent to the end of runway 32 at the Cape Blanco airport.

This will provide access to land owned by Curry County with an assurance that any future land use will be compatible with the airport.

A motion was made by Vice Chair Schrieber, seconded by Board Member Loacker to direct staff to execute an easement, with Curry County to provide an easement across state property adjacent to the end of runway 32 at the Cape Blanco airport. This will provide access to land owned by Curry County with an assurance that there is less than a 200 foot impact to the threshold, the road is paved at the runway end, and all future building is in compliance with the Federal Aviation Regulations (FAR).

The motion passed unanimously.

7 ACTION ITEM: Approval of 2004 Annual Report

Chair Burrill – I will entertain a motion to approve the Oregon Department of Aviation 2004 Annual Report.

A motion was made by Board Member Loacker, seconded by Vice Chair Schrieber to approve the Oregon Department of Aviation 2004 Annual Report.

The motion passed unanimously.

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8 INFORMATION ITEM: Independence Airport water issues

Director Hidley is working with Independence City Manager Ellis to come to an agreement on the Independence water issue. The Independence Fire Chief wants ODA to install a new water suppression line around the airport. The City of Independence wants ODA to annex a section of land into the City of Independence. This would cost ODA approximately \$300,000. This expense would be passed down to the Independence tenants. Vice Chair, Schreiber stated that there is a bill in legislature that deals with the annexation issue. Vice Chair, Schreiber also suggested that ODA file an appeal based on prior authorization given.

9 ACTION ITEM: Approval of the filing of the rule amendment OAR 738-020-0025

Chair Burrill – I will entertain a motion to amend OAR 738-020-0025 to approve a flat fee of \$300 for site inspections.

A motion was made by Vice Chair Schreiber, supported by Board Member Loacker to approve a flat fee of \$300 for site inspections per OAR 738-020-0025.

The motion passed unanimously.

10 ACTION ITEM: Air Service/Economic Development Committee Report

Board Member Loacker stated that he thought the ADS-B transmitters would only be needed in locations where there is no radar coverage. Board member Loacker also suggested that ODA talk with Washington and Idaho, because they have similar terrain and possibly some of the same issues. State Airports Manager Riordan will supply the Board with a list of surveys completed and submitted to the FAA. There will be an agenda item July 20, 2005 to review and choose 8 or 9 airports to complete future surveys. The Board will choose airports according to economic development and locations of FAA transmitters. State Airports Manager Riordan will provide the Board with a list of where FAA ground based transmitters are located. Director Hidley will choose a staff member to work with board member Prutzman to research WAAS approaches.

Chair Burrill Tabled the Agenda Item for July 20, 2005 Oregon Department of Aviation Board Meeting.

**11 ACTION ITEM: Proposed amendment to OAR 738-001-0035
Approval of Amendment to OAR 738-001-0035**

Chair Burrill – I entertain a motion to direct staff to draft a rule amendment for a subscription fee in 738-001-0035 for the public to receive State of Aviation Board and Committee meeting materials.

A motion was made by Board Member Loacker, supported by Vice Chair Schreiber to direct staff to draft a rule amendment for subscription fee in OAR 738-001-0035 for the public to receive State Aviation Board materials. The motion passed unanimously.

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12 ACTION ITEM: ODA Engineering/Planning Division
Approval of policy implementing, in phases an engineering/planning division of the Oregon Department of Aviation.

Director Hidley presented the Board with a five year plan to expand the engineering/planning department. This would take place gradually beginning in 2007 having a full Engineering/Planning department by 2010. Director Hidley explained that ODA could save \$900,000 in consultant fees. Director Hidley also explained that ODA may be eligible to receive additional grants from the FAA by having their own engineers.

Chair Burrill - I will entertain a motion to establish a policy implementing, in phases, an engineering/planning division of the Oregon Department of Aviation.

A motion was made by Board Member Loacker; there was no second.

The motion was not approved.

An agreement was made that Director Hidley would gather more information and if needed, a telephone motion would be discussed and voted on.

ODA EMPLOYEES RECOGNIZED:

ODA Employee LJ Maillet, State Airports Engineer, was thanked for his hard work and dedication on the Aurora Airport Project.

13 PUBLIC COMMENT:

AOPA-ASN-755 Volunteer Mr. Anderson addressed the Board. Mr. Anderson wanted the Board to know that their organization has many resources available to the Board and ODA staff. Mr. Anderson stated there are 178 through the fence hangars in Independence. Mr. Anderson also suggested drilling a well as a possible solution for the Independence water issue.

14 ADJOURNMENT:

There being no further business the meeting was adjourned at 2:10 p.m.